

NOTICE OF MEETING AND AMENDED BOARD OF ALDERMEN AGENDA



CITY OF OSAGE BEACH BOARD OF ALDERMEN MEETING

1000 City Parkway
Osage Beach, MO 65065
573.302.2000
www.osagebeach.org

AMENDED TENTATIVE AGENDA

REGULAR MEETING

November 21, 2024 - 5:30 PM
CITY HALL

**** Note:** All cell phones should be turned off or on a silent tone only. If you desire to address the Board, please sign the attendance sheet located at the podium. Agendas are available on the back table in the Council Chambers. Complete meeting packets are available on the City's website at www.osagebeach.org.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

CITIZEN'S COMMUNICATIONS

This is a time set aside on the agenda for citizens and visitors to address the Mayor and Board on any topic that is not a public hearing. For those here in person, speakers will be restricted to three minutes unless otherwise permitted. Minutes may not be donated or transferred from one speaker to another.

Any questions or comments for the Mayor and Board may also be sent to the City Clerk at tberreth@osagebeach.org no later than 10:00 AM on the Board's meeting day (the 1st and 3rd Thursday of each month). Submitted questions and comments may be read during the Citizen's Communications section of the agenda.

The Board of Aldermen will not take action on any item not listed on the agenda, nor will it respond to questions, although staff may be directed to respond at a later time. The Mayor and Board of Aldermen welcome and value input and feedback from the public.

Is there anyone here in person who would like to address the Board?

APPROVAL OF CONSENT AGENDA

If the Board desires, the consent agenda may be approved by a single motion.

- ▶ Minutes of Board of Aldermen meeting
November 7, 2024
November 12, 2024
- ▶ Bills List - November 21, 2024

FINANCIAL UPDATE

UNFINISHED BUSINESS

- A. Bill 24-74 - An ordinance of the City of Osage Beach, Missouri, authorizing the Mayor to execute a service agreement with Huber and Associates for IT Managed Services for Cybersecurity, Networking, and Phone support. *Second Reading*
- B. Bill 24-75 - An ordinance of the City of Osage Beach, Missouri, establishing and providing for the election procedures to be followed for the General Municipal Election to be held April 8, 2025 in the City of Osage Beach, Missouri. *Second Reading*
- C. Bill 24-76- An ordinance of the City of Osage Beach, Missouri, authorizing the City Administrator to sign a change order #1 with Capital Paving & Construction, LLC for the Osage Beach Parkway Extension project for an amount not to exceed \$1,450.00. *Second Reading*

NEW BUSINESS

- A. Bill 24-79 - An ordinance of the City of Osage Beach, Missouri, authoring the Mayor to approve a contract with Maguire Iron Inc. for the Passover Water Tower Interior Painting Project for an amount not to exceed \$139,000.00. *First Reading*
- B. Bill 24-80 - An ordinance of the City of Osage Beach, Missouri, City Administrator to sign a Change Order #1 with Construction Concept Corp. for the Osage Beach City Park Restroom project for an amount not to exceed \$2,380.50 *First & Second Reading*
- C. Bill 24-81 - An ordinance of the City of Osage Beach, Missouri amending Ordinance No. 23.90 Adopting the 2024 Annual Budget, Transfer of Funds for Necessary Expenditures, for Insurance -- Settlement. *First and Second Reading*
- D. Motion to ratify the City's Mission Statement by the Mayor and Board of Aldermen
- E. Discussion - Signage Ordinance

STAFF COMMUNICATIONS

A. Discussion - Staff Department List November 21, 2024

MAYOR AND MEMBERS OF THE BOARD OF ALDERMEN COMMUNICATIONS

ADJOURN

EXECUTIVE SESSION

- A. Notice is given that the agenda includes a roll call vote to close the meeting as allowed by RSMo. Section 610.021 (1) Legal Actions, Causes of Action, or Litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys.

Remote viewing is available on Facebook at *City of Osage Beach, Missouri* and on YouTube at *City of Osage Beach*.

Representatives of the news media may obtain copies of this notice by contacting the following:

Tara Berreth, City Clerk
1000 City Parkway
Osage Beach, MO 65065
573.302.2000 x 1020

If any member of the public requires a specific accommodation as addressed by the Americans with Disabilities Act, please contact the City Clerk's Office forty-eight (48) hours in advance of the meeting at the above telephone number.

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF
ALDERMEN OF THE CITY OF OSAGE BEACH, MISSOURI**

November 7, 2024

The Board of Aldermen of the City of Osage Beach, Missouri, conducted a Regular Meeting on Thursday, November 7, 2024, at 5:30 PM. The following were present in person: Mayor Michael Harmison, Alderman Justin Hoffman, Alderman Celeste Barela, Alderman Bob O'Steen, Alderman Kevin Rucker and Alderman Phyllis Marose. Absent Alderman Richard Ross City Clerk Tara Berreth was present and performed the duties for the City Clerk's office.

Appointed and Management staff present City Administrator Devin Lake, Assistant City Administrator April White, City Attorney Cole Bradbury, Police Chief Todd Davis, Public Works Operations Manager Zak Wilbur, Building Official Ron White, City Planner Cary Patterson, City Engineer Drew Bowman, Human Resource Generalist Maddie Mousseau, Public Information Officer (PIO) Jayme Rutledge, City Treasurer Karri Bell, Airport Manager Ty Dinsdale, IT Manager Mikeal Bean.

PRESENTATION

Presentation - Ty Dinsdale - 15 years of service to City of Osage Beach

CITIZEN'S COMMUNICATIONS

Nathan Rennie – made comments about Government Overreach, Ordinance Violations, Pardon the Bull. Sign Ordinances.

Vicky Simbro – Comments about the community has been left out. Wants the newsletter to be mailed to the residents.

APPROVAL OF CONSENT AGENDA

Alderman Marose made a motion to approve the consent agenda. This motion was seconded by Alderman Hoffman. Motion passes unanimously with voice vote. Absent Alderman Richard Ross.

UNFINISHED BUSINESS

Bill 24-70 - An ordinance of the City of Osage Beach, Missouri amending Ordinance No. 23.90 Adopting the 2024 Annual Budget, by amending and adding job titles and pay levels adjustments within the FY2024 Employee Pay Plan. *Second Reading*

Alderman Rucker made a motion to approve the second reading of Bill 24-70. This motion was seconded by Alderman Marose. A roll call was taken to approve the second and final reading of Bill 24-70 and to pass same into ordinance: "Ayes" Alderman Hoffman, Alderman Barela, Alderman O'Steen, Alderman Rucker, Alderman Marose. Bill 24-70 was passed and approved as Ordinance 24-70. Absent Alderman Ross.

Bill 24-71 - An ordinance of the City of Osage Beach, Missouri, authoring the Mayor to approve a contract with Capital Paving for the Lee C. Fine Memorial Airport Rehabilitation of Runway 4-22 Project for an amount not to exceed \$4,329,496.00. *Second Reading*

Alderman Hoffman made a motion to approve the second reading of Bill 24-71. This motion was seconded by Alderman Barela. A roll call was taken to approve the second and final reading of Bill 24-71 and to pass same into ordinance: "Ayes" Alderman Hoffman, Alderman Barela, Alderman O'Steen, Alderman Rucker, Alderman Marose. Bill 24-71 was passed and approved as Ordinance 24-71. Absent Alderman Ross.

Bill 24-72 - An ordinance of the City of Osage Beach, Missouri amending Ordinance No. 23.90 Adopting the 2024 Annual Budget, Transfer of Funds for Necessary Expenditures for the purchase of a 2025 Ford Interceptor Utility, Equipment, and the installation of equipment. *Second Reading*

Alderman Barela made a motion to approve the second reading of Bill 24-72. This motion was seconded by Alderman Hoffman. A roll call was taken to approve the second and final reading of Bill 24-72 and to pass same into ordinance:

“Ayes” Alderman Hoffman, Alderman Barela, Alderman O’Steen, Alderman Rucker, Alderman Marose. Bill 24-72 passed and approved as Ordinance 24-72. Absent Alderman Ross

Bill 24-73 - An ordinance of the City of Osage Beach, Missouri, authorizing the Mayor to execute Supplemental Agreement No.1 with Crawford, Murphy & Tilly, Inc for construction phase services in the amount of \$456,632.61 for a contract amount not to exceed \$777,632.61. *Second Reading*

Alderman Marose made a motion to approve the second reading of Bill 24-73. This motion was seconded by Alderman Rucker. A roll call was taken to approve the second and final reading of Bill 24-73 and to pass same into ordinance: “Ayes” Alderman Hoffman, Alderman Barela, Alderman O’Steen, Alderman Rucker, Alderman Marose. Bill 24-73 passed and approved as Ordinance 24-73. Absent Alderman Ross

NEW BUSINESS

Update - Lakeport Oasis

Jeff Tegethoff – Lakewood Timeshares – Oct 30, 2024, Closed on all 2548 deeds.

Public Hearing - Special Use Permit 414-MCM Development, LLC. Requests a residential use on a property zoned C-1 (General Commercial)

Jim Crawford- Developer – Thank City for making this process so easy.

Joe McDevitt - Developer

Alderman Rucker made a motion to close the Public Hearing. This motion was seconded by Alderman Marose. Motion passes unanimously with voice vote. Absent Alderman Richard Ross.

Motion to approve Special Use Permit 414- MCM Development, Inc. is requesting a SUP for a residential development on property zoned C-1 (General Commercial)

Alderman O’Steen made a motion to approve Special Use Permit 414- MCM Development, Inc. is requesting a SUP for a residential development on property zoned C-1 (General Commercial). This motion was seconded by Alderman Marose. Motion passes unanimously with voice vote. Absent Alderman Richard Ross.

Bill 24-69- An ordinance of the City of Osage Beach, Missouri, approving a funding agreement for consideration of the Patriots Equity Partners, LLC proposal for Chapter 100 support for Angler's Outpost. *First and Second Reading*

Alderman Marose made a motion to approve the first reading of Bill 24-69. This motion was seconded by Alderman Rucker. Motion passes unanimously with voice vote. Absent Alderman Richard Ross.

Alderman Barela made a motion to approve the second reading of Bill 24-69. This motion was seconded by Alderman Hoffman. A roll call was taken to approve the second and final reading of Bill 24-69 and to pass same into ordinance: “Ayes” Alderman Hoffman, Alderman Barela, Alderman O’Steen, Alderman Rucker, Alderman Marose. Bill 24-69 passed and approved as Ordinance 24-69. Absent Alderman Ross

Bill 24-74 - An ordinance of the City of Osage Beach, Missouri, authorizing the Mayor to execute a service agreement with Huber and Associates for IT Managed Services for Cybersecurity, Networking, and Phone support. *First Reading*

Alderman Rucker made a motion to approve the first reading of Bill 24-74. This motion was seconded by Alderman Marose. Motion passes unanimously with voice vote. Absent Alderman Richard Ross.

Bill 24-75 - An ordinance of the City of Osage Beach, Missouri, establishing and providing for the election procedures to be followed for the General Municipal Election to be held April 8, 2025, in the City of Osage Beach, Missouri. *First Reading*

Alderman Hoffman made a motion to approve the first reading of Bill 24-75. This motion was seconded by Alderman Barela. Motion passes unanimously with voice vote. Absent Alderman Richard Ross.

Bill 24-76- An ordinance of the City of Osage Beach, Missouri, authorizing the City Administrator to sign a change order #1 with Capital Paving & Construction, LLC for the Osage Beach Parkway Extension project for an amount not to exceed \$1,450.00. *First Reading*

Alderman Marose made a motion to approve the first reading of Bill 24-76. This motion was seconded by Alderman Barela. Motion passes unanimously with voice vote. Absent Alderman Richard Ross.

Bill 24-77- An ordinance of the City of Osage Beach, Missouri, authorizing a time extension to the design services agreement with Engineering Surveys & Services for the Hwy 42 Sidewalk project. *First and Second Reading*

Alderman Hoffman made a motion to approve the first reading of Bill 24-77. This motion was seconded by Alderman Rucker. Motion passes unanimously with voice vote. Absent Alderman Richard Ross.

Alderman Hoffman made a motion to approve the second reading of Bill 24-77. This motion was seconded by Alderman Rucker. A roll call was taken to approve the second and final reading of Bill 24-77 and to pass same into ordinance: “Ayes” Alderman Hoffman, Alderman Barela, Alderman O’Steen, Alderman Rucker, Alderman Marose. Bill 24-69 passed and approved as Ordinance 24-77. Absent Alderman Ross

Resolution 2024-07 - A resolution appointing to Board of Directors of the Osage Beach Commons Community Improvements District, Devin Lake, City Administrator.

Alderman Rucker made a motion to approve Resolution 2024-07. This motion was seconded by Alderman Marose. Motion passes unanimously with voice vote. Absent Alderman Richard Ross

Motion to approve the purchase of 4 soft starters from Municipal Equipment Company for a price not to exceed \$25,181.60

Alderman Marose made a motion to approve the purchase of 4 soft starters from Municipal Equipment Company for a price not to exceed \$25,181.60. This motion was seconded by Alderman Hoffman. Motion passes unanimously with voice vote. Absent Alderman Richard Ross

Discussion - 3 Seasons and Route KK intersection

Staff will do have an informal conversation with all surrounding properties to include MoDOT for more information. Staff will look to see if the City owns the property.

Discussion - FY2025 Budget

Board of Alderman would like to have a special meeting on Tuesday November 12th at 3pm.

STAFF COMMUNICATIONS

Staff Congratulated Ty Dinsdale on 15 years of service.

City Clerk Berreth – Contractor Renewal Licenses are being sent out via email. All Contractors Licenses are due December 31st.

City Treasurer Bell – Credit Card Fees revisited the website and updated making it more user friendly.

City Attorney Bradbury – Viewed the footage from the upcoming Police shows. The Osage Beach Police Officers have looked very professional.

Police Chief Officer – Newest Officer Recruit will be graduate in March. The new 911 dispatcher will start on November 11. Introduce Officer K9 Freya.

Building Official White – New Secretary will start on Tuesday November 12th.

IT Manager Bean – Travis – Employee of the Quarter.

Parks & Rec Manager Gregory – New Park Tech Hire - Joey Homan. RFP Ballparks and Concession on Friday November 8th.

Human Resources Generalist Mousseau – New full time Paramedic.

City Engineer Bowman – Many projects on going.

Airport Manager Dinsdale – Airport Hanager is getting started.

MAYOR AND MEMBERS OF THE BOARD OF ALDERMEN COMMUNICATIONS

Alderman Rucker – K9 Freya was very impressive during her demonstration.

Alderman Barela – Remind Veterans Day Parade.

Alderman Marose – Congrats to Oasis on the purchase the timeshares. Thank you to the Osage Beach Fire Department for changing the smoke detectors.

No Executive Session

EXECUTIVE SESSION

Notice is given that the agenda includes a roll call vote to close the meeting as allowed by RSMo. Section 610.021(1) Legal Actions, Causes of Action, or Litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys.

Alderman Marose made a motion to adjourn at 8:12 pm. This motion was seconded by Alderman Barela. Motion passes unanimously with voice vote. Absent Alderman Richard Ross

ADJOURN

There being no further business to come before the Board, the meeting was adjourned at 8:12pm. I, Tara Berreth, City Clerk of the City of Osage Beach, Missouri, do hereby certify that the above foregoing is a true and complete journal of proceedings of the regular meeting of the Board of Aldermen of the City of Osage Beach, Missouri, on November 7, 2024, and approved November 21, 2024.

Tara Berreth/City Clerk

Michael Harmison/Mayor

**** All meetings may be viewed on Facebook and YouTube for further details and clarification.**

**MINUTES OF THE SPECIAL MEETING OF THE BOARD OF
ALDERMEN OF THE CITY OF OSAGE BEACH, MISSOURI
November 12, 2024**

The Board of Aldermen of the City of Osage Beach, Missouri, conducted a Special Meeting on Monday, November 12, 2024, at 3:00 PM. The following were present in person: Mayor Michael Harmison, Alderman Justin Hoffman, Alderman Celeste Barela, Alderman Bob O'Steen, Alderman Kevin Rucker and Alderman Phyllis Marose, Alderman Richard Ross. City Clerk Tara Berreth was present and performed the duties for the City Clerk's office.

Appointed and Management staff present City Administrator Devin Lake, Assistant City Administrator April White, Police Chief Todd Davis, Public Works Operations Manager Zak Wilbur, Building Official Ron White, City Engineer Drew Bowman, Human Resource Generalist Maddie Mousseau, Public Information Officer (PIO) Jayme Rutledge, Airport Manager Ty Dinsdale, IT Manager Mikeal Bean, Parks and Rec Manager Eric Gregory.

UNFINISHED BUSINESS

No unfinished business

NEW BUSINESS

Discussion - FY2025 Budget

After a lengthy discussion the Board requested an additional meeting on Monday November 18 at 2pm. The Board asked for an amended draft budget to be added to the next packet.

Alderman Ross made a motion to adjourn at 6:30 pm. This motion was seconded by Alderman Marose. The motion passes unanimously with a voice vote.

ADJOURN

There being no further business to come before the Board, the meeting was adjourned at 6:30pm. I, Tara Berreth, City Clerk of the City of Osage Beach, Missouri, do hereby certify that the above foregoing is a true and complete journal of proceedings of the regular meeting of the Board of Aldermen of the City of Osage Beach, Missouri, on November 12, 2024, and approved November 21, 2024.

Tara Berreth/City Clerk

Michael Harmison/Mayor

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**CITY OF OSAGE BEACH
BILLS LIST
November 21, 2024**

Bills Paid Prior to Board Meeting	\$	261,918.07
Payroll Paid Prior to Board Meeting	\$	166,696.89
SRF Transfer Prior to Board Meeting	\$	-
TIF Transfers	\$	-
Bills Pending Board Approval	\$	513,944.59
Total Expenses	\$	942,559.55

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
NON-DEPARTMENTAL	General Fund	MIDWEST PUBLIC RISK	ADJUST PAYROLL DEDUCTIONS	5,565.00
			ADJUST PAYROLL DEDUCTIONS	248.00
			ADJUST PAYROLL DEDUCTIONS	32.00
			Dental Insurance Premium	18.00
			Dental Insurance Premiums	44.00
			Dental Insurance Premiums	704.00
			Dental Insurance Premiums	704.00
			Dental Insurance Premium	135.00
			Dental Insurance Premium	153.00
			Health Insurance Contribut	1,085.70
			Health Insurance Contribut	1,085.70
			Health Insurance Contribut	950.40
			Health Insurance Contribut	950.40
			Vision Insurance Contribut	88.00
			Vision Insurance Contribut	88.00
			Vision Insurance Contribut	32.00
			Vision Insurance Contribut	34.00
			Vision Insurance Contribut	64.00
			Vision Insurance Contribut	64.00
		MO DEPT OF REVENUE	State Withholding	4,688.42
		INTERNAL REVENUE SERVICE	Fed WH	12,579.83
			FICA	9,217.27
			Medicare	2,155.65
		LEGALSHIELD	ADJUST PAYROLL DEDUCTION	0.07-
			Pre-Paid Legal Premiums	81.73
			Pre-Paid Legal Premiums	81.73
		MISSIONSQUARE RETIREMENT	Loan Repayment	98.17
			Loan Repayment	153.05
			Loan Repayment	112.29
			Loan Repayment	109.86
			Loan Repayment	52.29
			Retirment 457 &	4,667.30
			Retirement 457	2,384.60
			Loan Repayments	157.02
			Loan Repayments	233.48
			Loan Repayments	85.61
			Loan Repayments	163.71
			Loan Repayments	151.06
			Loan Repayments	701.20
			Loan Repayments	189.44
			Loan Repayments	202.12
			Retirement Roth IRA	250.00
		CAMDEN COUNTY ASSOC COURT	OTHER AGENCY CASH BOND	1,000.00
		AMERICAN FIDELITY ASSURANCE COMPANY	ADJUST PAYROLL DEDUCTIONS	244.79
			American Fidelity	1,674.96
			American Fidelity	1,786.96
			American Fidelity	752.95
			American Fidelity	752.95
		AMERICAN FIDELITY ASSURANCE CO FLEX AC	Flexible Spending Accts -	42.00
			Flexible Spending Accts -	42.00
		TEXAS LIFE INSURANCE CO	ADJUST PAYROLL DEDUCTIONS	0.09-
			Texas Life After Tax	140.64
			Texas Life After Tax	140.64
		PRINCIPAL LIFE INSURANCE COMPANY	ADJUST PAYROLL DEDUCTIONS	91.82
			ADJUST PAYROLL DEDUCTIONS	87.68
			Group Life Ins and Buy Up	17.72

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			Group Life Ins and Buy Up	31.21
		OPTUM BANK INC	HSA Contribution	350.83
			HSA Family/Dep. Contributi	2,424.96
			TOTAL:	60,142.98
Mayor & Board	General Fund	MIDWEST PUBLIC RISK	Dental Insurance Premium	18.00
			Dental Insurance Premiums	44.00
			Health Insurance Contribut	13.00
		AT&T MOBILITY-CELLS	MAYOR CELL PHONE	47.65
		EBLING, SUSAN	PLANNING COMMISSION MEETIN	25.00
		BLAIR, ALAN	PLANNING COMMISSION MEETIN	25.00
		CARLSON, CHAD	PLANNING COMMISSION MEETIN	25.00
		SCHUSTER, ANGIE	PLANNING COMMISSION MEETIN	25.00
		MACKAY, BILL	PLANNING COMMISSION MEETIN	25.00
		KAUTZ, CHAD	PLANNING COMMISSION MEETIN	25.00
		STUART, TONY	PLANNING COMMISSION MEETIN	25.00
			TOTAL:	297.65
City Administrator	General Fund	MIDWEST PUBLIC RISK	Dental Insurance Premium	18.00
			Vision Insurance Contribut	4.00
		INTERNAL REVENUE SERVICE	FICA	680.80
			Medicare	159.21
		MISSIONSQUARE RETIREMENT	Retirement 401%	330.08
			Retirement 401	660.18
		AT&T MOBILITY-CELLS	CITY ADMIN CELL PHONE	138.75
		PRINCIPAL LIFE INSURANCE COMPANY	Group Dependent Life Ins	1.07
			Group Dependent Life Ins	1.07
			Group Life Ins and Buy Up	9.21
			Group Life Ins and Buy Up	9.21
			Short Term Disability Ins	7.40
			Short Term Disability Ins	7.40
			TOTAL:	2,026.38
City Clerk	General Fund	MIDWEST PUBLIC RISK	Dental Insurance Premiums	33.00
			Dental Insurance Premiums	33.00
			Health Insurance Contribut	935.39
			Health Insurance Contribut	935.39
			Vision Insurance Contribut	6.00
			Vision Insurance Contribut	6.00
		INTERNAL REVENUE SERVICE	FICA	208.75
			Medicare	48.82
		MISSIONSQUARE RETIREMENT	Retirement 401%	105.28
			Retirement 401	210.56
		AT&T MOBILITY-CELLS	CLERK DEPT CELL PHONES	47.65
		PRINCIPAL LIFE INSURANCE COMPANY	Group Dependent Life Ins	1.60
			Group Dependent Life Ins	1.60
			Group Life Ins and Buy Up	2.63
			Group Life Ins and Buy Up	2.63
			Group Life Ins and Buy Up	8.81
			Group Life Ins and Buy Up	8.81
			Short Term Disability Ins	11.10
			Short Term Disability Ins	11.10
		OPTUM BANK INC	HSA Family/Dep. Contributi	112.50
			TOTAL:	2,730.62
City Treasurer	General Fund	MIDWEST PUBLIC RISK	Dental Insurance Premiums	66.54

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			Dental Insurance Premiums	77.00
			Health Insurance Contribut	380.87
			Health Insurance Contribut	726.45
			Health Insurance Contribut	1,559.01
			Health Insurance Contribut	1,559.01
			Vision Insurance Contribut	2.88
			Vision Insurance Contribut	5.50
			Vision Insurance Contribut	10.00
			Vision Insurance Contribut	10.00
		INTERNAL REVENUE SERVICE	FICA	659.28
			Medicare	154.18
		MISSIONSQUARE RETIREMENT	Retirement 401%	282.94
			Retirement 401	664.20
		PRINCIPAL LIFE INSURANCE COMPANY	Group Dependent Life Ins	3.25
			Group Dependent Life Ins	3.75
			Group Life Ins and Buy Up	5.39
			Group Life Ins and Buy Up	7.89
			Group Life Ins and Buy Up	22.49
			Group Life Ins and Buy Up	22.49
			Short Term Disability Ins	22.38
			Short Term Disability Ins	25.90
		OPTUM BANK INC	HSA Family/Dep. Contributi	337.50
			TOTAL:	6,608.90
Municipal Court	General Fund	MIDWEST PUBLIC RISK	Health Insurance Contribut	623.60
			Health Insurance Contribut	623.60
			Vision Insurance Contribut	4.00
			Vision Insurance Contribut	4.00
		INTERNAL REVENUE SERVICE	FICA	105.58
			Medicare	24.69
		MISSIONSQUARE RETIREMENT	Retirement 401%	52.99
			Retirement 401	105.98
		PRINCIPAL LIFE INSURANCE COMPANY	Group Dependent Life Ins	1.07
			Group Dependent Life Ins	1.07
			Group Life Ins and Buy Up	6.05
			Group Life Ins and Buy Up	6.05
			Short Term Disability Ins	7.40
			Short Term Disability Ins	7.40
		OPTUM BANK INC	HSA Family/Dep. Contributi	75.00
			TOTAL:	1,648.48
City Attorney	General Fund	MIDWEST PUBLIC RISK	Dental Insurance Premiums	22.00
			Dental Insurance Premiums	22.00
			Health Insurance Contribut	726.45
			Health Insurance Contribut	726.45
		INTERNAL REVENUE SERVICE	FICA	379.60
			Medicare	88.78
		MISSIONSQUARE RETIREMENT	Retirement 401%	186.66
			Retirement 401	373.32
		PRINCIPAL LIFE INSURANCE COMPANY	Group Life Ins and Buy Up	19.73
			Group Life Ins and Buy Up	19.73
			Short Term Disability Ins	7.40
			Short Term Disability Ins	7.40
		OPTUM BANK INC	HSA Family/Dep. Contributi	75.00
			TOTAL:	2,654.52

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
Building Inspection	General Fund	MIDWEST PUBLIC RISK	Dental Insurance Premiums	76.46
			Dental Insurance Premiums	66.00
			Health Insurance Contribut	1,798.48
			Health Insurance Contribut	1,452.90
			Health Insurance Contribut	623.60
			Health Insurance Contribut	623.60
			Vision Insurance Contribut	13.62
			Vision Insurance Contribut	11.00
			Vision Insurance Contribut	4.00
			Vision Insurance Contribut	4.00
		INTERNAL REVENUE SERVICE	FICA	515.57
			Medicare	120.58
		MISSIONSQUARE RETIREMENT	Retirement 401%	259.77
			Retirement 401	519.56
		AT&T MOBILITY-CELLS	BLDG DEPT CELL PHONE	313.91
		PRINCIPAL LIFE INSURANCE COMPANY	Group Dependent Life Ins	3.71
			Group Dependent Life Ins	3.21
			Group Life Ins and Buy Up	2.50
			Group Life Ins and Buy Up	29.08
			Group Life Ins and Buy Up	29.08
			Short Term Disability Ins	25.72
			Short Term Disability Ins	22.20
			HSA Family/Dep. Contributi	225.00
			TOTAL:	6,743.55
Building Maintenance	General Fund	INTERNAL REVENUE SERVICE	FICA	68.36
			Medicare	15.99
		GFL ENVIRONMENTAL	CITY HALL TRASH SERVICE	175.00
		WOODLEY BUILDING MAINTENANCE	CITY HALL JANITORIAL SERVI	3,360.85
			TOTAL:	3,620.20
Parks	General Fund	MIDWEST PUBLIC RISK	Dental Insurance Premium	36.00
			Dental Insurance Premium	36.00
			Health Insurance Contribut	1,148.00
			Health Insurance Contribut	1,148.00
			Vision Insurance Contribut	8.00
			Vision Insurance Contribut	8.00
		INTERNAL REVENUE SERVICE	FICA	513.10
			Medicare	119.99
		MISSIONSQUARE RETIREMENT	Retirement 401%	249.97
			Retirement 401	499.96
		AT&T MOBILITY-CELLS	PARKS DEPT CELL PHONES	136.54
		PRINCIPAL LIFE INSURANCE COMPANY	Group Dependent Life Ins	2.14
			Group Dependent Life Ins	2.14
			Group Life Ins and Buy Up	5.26
			Group Life Ins and Buy Up	5.26
			Group Life Ins and Buy Up	22.23
			Group Life Ins and Buy Up	22.23
			Short Term Disability Ins	22.20
			Short Term Disability Ins	66.60
		GFL ENVIRONMENTAL	PARKS TRASH SERVICE	200.00
		OPTUM BANK INC	HSA Contribution	150.00
			TOTAL:	4,401.62
Human Resources	General Fund	MIDWEST PUBLIC RISK	Dental Insurance Premiums	22.00
			Dental Insurance Premiums	22.00

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			Dental Insurance Premium	9.00
			Dental Insurance Premium	9.00
			Health Insurance Contribut	287.00
			Health Insurance Contribut	287.00
			Health Insurance Contribut	623.60
			Health Insurance Contribut	623.60
			Vision Insurance Contribut	4.00
			Vision Insurance Contribut	2.00
			Vision Insurance Contribut	4.00
			Vision Insurance Contribut	4.00
		INTERNAL REVENUE SERVICE	FICA	252.43
			Medicare	59.04
		MISSIONSQUARE RETIREMENT	Retirement 401%	125.50
			Retirement 401	251.01
		PRINCIPAL LIFE INSURANCE COMPANY	Group Life Ins and Buy Up	10.52
			Group Life Ins and Buy Up	10.52
			Short Term Disability Ins	14.80
			Short Term Disability Ins	14.80
		OPTUM BANK INC	HSA Contribution	37.50
			HSA Family/Dep. Contributi	75.00
			TOTAL:	2,748.32
Overhead	General Fund	AIRESPRING INC	INTERNET/PHONE CNNCTN 11/2	788.68
			TOTAL:	788.68
Police	General Fund	MIDWEST PUBLIC RISK	Dental Insurance Premiums	396.00
			Dental Insurance Premiums	396.00
			Dental Insurance Premium	54.00
			Dental Insurance Premium	54.00
			Health Insurance Contribut	2,296.00
			Health Insurance Contribut	2,296.00
			Health Insurance Contribut	5,811.60
			Health Insurance Contribut	5,811.60
			Health Insurance Contribut	4,365.20
			Health Insurance Contribut	4,365.20
			Vision Insurance Contribut	55.00
			Vision Insurance Contribut	55.00
			Vision Insurance Contribut	12.00
			Vision Insurance Contribut	12.00
			Vision Insurance Contribut	32.00
			Vision Insurance Contribut	32.00
		INTERNAL REVENUE SERVICE	FICA	3,968.67
			Medicare	928.16
		MISSIONSQUARE RETIREMENT	Retirement 401%	1,792.82
			Retirement 401	3,958.21
		AT&T MOBILITY-CELLS	POLICE FN AIRCARDS	1,039.86
			POLICE DEPT CELL PHONES	775.33
		PRINCIPAL LIFE INSURANCE COMPANY	Group Dependent Life Ins	19.26
			Group Dependent Life Ins	23.54
			Group Life Ins and Buy Up	5.26
			Group Life Ins and Buy Up	5.26
			Group Life Ins and Buy Up	201.12
			Group Life Ins and Buy Up	224.24
			Short Term Disability Ins	192.40
			Short Term Disability Ins	222.00
		CAPITAL ONE, N.A.	HEADLIGHT BULBS	20.97

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			DOG FOOD	29.98
			CHARCOAL	39.28
		OPTUM BANK INC	HSA Contribution	262.50
			HSA Family/Dep. Contributi	1,125.00
		WINCHESTER, JENNIFER	MILEAGE REIMB-MAPE CONFERE	119.93
		ONE TIME VENDOR MO IAI	MO IAI CONFERENCE - S.OWE	125.00
		MO IAI	MO IAI CONFERENCE - B.SAL	125.00
		MO IAI	MO IAI CONFERENCE- B.HENDR	125.00
			TOTAL:	41,372.39
911 Center	General Fund	MIDWEST PUBLIC RISK	Dental Insurance Premiums	22.00
			Dental Insurance Premiums	22.00
			Dental Insurance Premium	36.00
			Dental Insurance Premium	36.00
			Health Insurance Contribut	1,148.00
			Health Insurance Contribut	1,148.00
			Health Insurance Contribut	726.45
			Health Insurance Contribut	726.45
			Vision Insurance Contribut	5.50
			Vision Insurance Contribut	5.50
			Vision Insurance Contribut	8.00
			Vision Insurance Contribut	8.00
		AT & T/CITY HALL	911 PHONE SVC 10/23-11/22/	986.26
		INTERNAL REVENUE SERVICE	FICA	949.54
			Medicare	222.07
		MISSIONSQUARE RETIREMENT	Retirement 401%	286.28
			Retirement 401	790.54
		AT&T INTERNET/IP SERVICES	911 INTERNET 10/11/24	408.81
		AT&T MOBILITY-CELLS	911 CENTER CELL PHONES	47.65
		PRINCIPAL LIFE INSURANCE COMPANY	Group Dependent Life Ins	2.14
			Group Dependent Life Ins	2.14
			Group Life Ins and Buy Up	5.26
			Group Life Ins and Buy Up	5.26
			Group Life Ins and Buy Up	29.86
			Group Life Ins and Buy Up	29.86
			Short Term Disability Ins	44.40
			Short Term Disability Ins	44.40
		CAPITAL ONE, N.A.	CLOROX WIPES, TYLENOL	39.22
		OPTUM BANK INC	HSA Contribution	150.00
			HSA Family/Dep. Contributi	75.00
			TOTAL:	8,010.59
Planning	General Fund	MIDWEST PUBLIC RISK	Dental Insurance Premiums	22.00
			Dental Insurance Premiums	22.00
			Health Insurance Contribut	623.60
			Health Insurance Contribut	623.60
			Vision Insurance Contribut	4.00
			Vision Insurance Contribut	4.00
		INTERNAL REVENUE SERVICE	FICA	214.82
			Medicare	50.24
		MISSIONSQUARE RETIREMENT	Retirement 401%	107.45
			Retirement 401	214.90
		PRINCIPAL LIFE INSURANCE COMPANY	Group Dependent Life Ins	1.07
			Group Dependent Life Ins	1.07
			Group Life Ins and Buy Up	12.36
			Group Life Ins and Buy Up	12.36

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			Short Term Disability Ins	7.40
			Short Term Disability Ins	7.40
		OPTUM BANK INC	HSA Family/Dep. Contributi	75.00
			TOTAL:	2,003.27
Engineering	General Fund	MIDWEST PUBLIC RISK	Dental Insurance Premiums	22.00
			Dental Insurance Premiums	22.00
			Health Insurance Contribut	726.45
			Health Insurance Contribut	726.45
			Vision Insurance Contribut	5.50
			Vision Insurance Contribut	5.50
		INTERNAL REVENUE SERVICE	FICA	366.60
			Medicare	85.74
		MISSIONSQUARE RETIREMENT	Retirement 401%	180.54
			Retirement 401	361.08
		AT&T MOBILITY-CELLS	ENGINEER DEPT CELL PHONE	137.15
		PRINCIPAL LIFE INSURANCE COMPANY	Group Dependent Life Ins	1.07
			Group Dependent Life Ins	1.07
			Group Life Ins and Buy Up	14.46
			Group Life Ins and Buy Up	14.46
			Short Term Disability Ins	7.40
			Short Term Disability Ins	7.40
		OPTUM BANK INC	HSA Contribution	37.50
			HSA Family/Dep. Contributi	75.00
			TOTAL:	2,797.37
Information Technology General Fund		MIDWEST PUBLIC RISK	Dental Insurance Premiums	22.00
			Dental Insurance Premiums	22.00
			Health Insurance Contribut	623.60
			Health Insurance Contribut	623.60
			Vision Insurance Contribut	5.50
			Vision Insurance Contribut	5.50
		INTERNAL REVENUE SERVICE	FICA	334.17
			Medicare	78.16
		MISSIONSQUARE RETIREMENT	Retirement 401%	107.48
			Retirement 401	329.95
		AT&T MOBILITY-CELLS	IT DEPT CELL PHONES	139.52
		PRINCIPAL LIFE INSURANCE COMPANY	Group Dependent Life Ins	1.07
			Group Dependent Life Ins	1.07
			Group Life Ins and Buy Up	18.41
			Group Life Ins and Buy Up	18.41
			Short Term Disability Ins	14.80
			Short Term Disability Ins	14.80
		OPTUM BANK INC	HSA Family/Dep. Contributi	75.00
		AIRESPRING INC	INTERNET/PHONE CNNCTN 11/2	3,886.52
			TOTAL:	6,321.56
NON-DEPARTMENTAL	Transportation	MIDWEST PUBLIC RISK	Dental Insurance Premiums	95.48
			Dental Insurance Premiums	95.48
			Dental Insurance Premium	2.97
			Dental Insurance Premium	20.97
			Health Insurance Contribut	155.10
			Health Insurance Contribut	155.10
			Health Insurance Contribut	139.00
			Health Insurance Contribut	139.00
			Vision Insurance Contribut	11.00

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			Vision Insurance Contribut	11.00
			Vision Insurance Contribut	2.66
			Vision Insurance Contribut	6.66
			Vision Insurance Contribut	5.36
			Vision Insurance Contribut	5.36
		MO DEPT OF REVENUE	State Withholding	361.89
		INTERNAL REVENUE SERVICE	Fed WH	722.80
			FICA	830.08
			Medicare	194.12
		MISSIONSQUARE RETIREMENT	Retirment 457 &	609.76
			Retirement 457	34.00
		AMERICAN FIDELITY ASSURANCE COMPANY	American Fidelity	49.94
			American Fidelity	49.94
			American Fidelity	11.10
			American Fidelity	11.10
		TEXAS LIFE INSURANCE CO	Texas Life After Tax	17.24
			Texas Life After Tax	17.24
		PRINCIPAL LIFE INSURANCE COMPANY	Group Life Ins and Buy Up	25.12
			Group Life Ins and Buy Up	25.12
		OPTUM BANK INC	HSA Contribution	12.37
			HSA Family/Dep. Contributi	47.07
			TOTAL:	3,864.03
Transportation	Transportation	MIDWEST PUBLIC RISK	Dental Insurance Premiums	95.48
			Dental Insurance Premiums	95.48
			Dental Insurance Premium	2.97
			Dental Insurance Premium	20.97
			Health Insurance Contribut	94.71
			Health Insurance Contribut	668.71
			Health Insurance Contribut	1,452.90
			Health Insurance Contribut	1,452.90
			Health Insurance Contribut	1,459.22
			Health Insurance Contribut	1,459.22
			Vision Insurance Contribut	11.00
			Vision Insurance Contribut	11.00
			Vision Insurance Contribut	2.66
			Vision Insurance Contribut	6.66
			Vision Insurance Contribut	5.36
			Vision Insurance Contribut	5.36
		INTERNAL REVENUE SERVICE	FICA	830.08
			Medicare	194.13
		MISSIONSQUARE RETIREMENT	Retirement 401%	306.63
			Retirement 401	702.58
		AT&T MOBILITY-CELLS	TRANS DEPT CELL PHONES	635.76
		AMEREN MISSOURI	KK DR PALISADES 10/1-10/30	97.31
		PRINCIPAL LIFE INSURANCE COMPANY	Group Dependent Life Ins	5.71
			Group Dependent Life Ins	5.71
			Group Life Ins and Buy Up	15.78
			Group Life Ins and Buy Up	15.78
			Group Life Ins and Buy Up	26.96
			Group Life Ins and Buy Up	26.96
			Short Term Disability Ins	49.35
			Short Term Disability Ins	49.36
		GFL ENVIRONMENTAL	TRANS TRASH SERVICE	58.33
		OPTUM BANK INC	HSA Contribution	12.38
			HSA Family/Dep. Contributi	325.50

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		WOODLEY BUILDING MAINTENANCE	PW- TRANS JANITORIAL SERVI	596.07
			TOTAL:	10,798.98
NON-DEPARTMENTAL	Water Fund	MIDWEST PUBLIC RISK	Dental Insurance Premiums	117.26
			Dental Insurance Premiums	117.26
			Dental Insurance Premium	12.06
			Dental Insurance Premium	12.06
			Health Insurance Contribut	155.10
			Health Insurance Contribut	155.10
			Health Insurance Contribut	138.40
			Health Insurance Contribut	138.40
			Vision Insurance Contribut	16.50
			Vision Insurance Contribut	16.50
			Vision Insurance Contribut	2.68
			Vision Insurance Contribut	2.68
			Vision Insurance Contribut	9.32
			Vision Insurance Contribut	9.32
		MO DEPT OF REVENUE	State Withholding	401.55
		INTERNAL REVENUE SERVICE	Fed WH	995.08
			FICA	850.79
			Medicare	198.98
		MISSIONSQUARE RETIREMENT	Retirment 457 &	631.18
			Retirement 457	33.00
		AMERICAN FIDELITY ASSURANCE COMPANY	American Fidelity	184.88
			American Fidelity	184.88
			American Fidelity	84.28
			American Fidelity	84.28
		TEXAS LIFE INSURANCE CO	Texas Life After Tax	50.36
			Texas Life After Tax	50.36
		PRINCIPAL LIFE INSURANCE COMPANY	Group Life Ins and Buy Up	11.62
			Group Life Ins and Buy Up	7.75
			Group Life Ins and Buy Up	1.15
			Group Life Ins and Buy Up	0.77
		OPTUM BANK INC	HSA Contribution	121.40
			HSA Family/Dep. Contributi	105.63
			TOTAL:	4,900.58
Water	Water Fund	MIDWEST PUBLIC RISK	Dental Insurance Premiums	117.26
			Dental Insurance Premiums	117.26
			Dental Insurance Premium	12.06
			Dental Insurance Premium	12.06
			Health Insurance Contribut	671.58
			Health Insurance Contribut	671.58
			Health Insurance Contribut	1,452.90
			Health Insurance Contribut	1,452.90
			Health Insurance Contribut	1,452.99
			Health Insurance Contribut	1,452.99
			Vision Insurance Contribut	16.50
			Vision Insurance Contribut	16.50
			Vision Insurance Contribut	2.68
			Vision Insurance Contribut	2.68
			Vision Insurance Contribut	9.32
			Vision Insurance Contribut	9.32
		INTERNAL REVENUE SERVICE	FICA	850.78
			Medicare	198.98
		MISSIONSQUARE RETIREMENT	Retirement 401%	383.22

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			Retirement 401	855.48
		AT&T MOBILITY-CELLS	WATER DEPT CELL PHONES	427.73
		AMEREN MISSOURI	6186 FIRE ST WELL9/29-10/2	4,861.54
			LK RD 54-59 WELL 9/26-10/2	47.45
			SWISS VLG WELL 9/26-10/27/	751.52
		PRINCIPAL LIFE INSURANCE COMPANY	Group Dependent Life Ins	3.56
			Group Dependent Life Ins	3.56
			Group Life Ins and Buy Up	5.26
			Group Life Ins and Buy Up	5.26
			Group Life Ins and Buy Up	33.72
			Group Life Ins and Buy Up	33.72
			Short Term Disability Ins	41.96
			Short Term Disability Ins	41.96
		GFI DIGITAL	UB PRNTR MAINT 9/11-10/10/	11.34
		GFL ENVIRONMENTAL	WATER TRASH SERVICE	58.33
		OPTUM BANK INC	HSA Contribution	87.75
			HSA Family/Dep. Contributi	324.75
		WOODLEY BUILDING MAINTENANCE	PW- WATER JANITORIAL SERVI	596.07
		WRIGHT, COLTEN	MILEAGE REIM 10/18-10/25/2	40.20
			TOTAL:	17,134.72
NON-DEPARTMENTAL	Sewer Fund	MIDWEST PUBLIC RISK	Dental Insurance Premiums	95.26
			Dental Insurance Premiums	95.26
			Dental Insurance Premium	38.97
			Dental Insurance Premium	38.97
			Health Insurance Contribut	155.10
			Health Insurance Contribut	155.10
			Health Insurance Contribut	138.40
			Health Insurance Contribut	138.40
			Vision Insurance Contribut	11.00
			Vision Insurance Contribut	11.00
			Vision Insurance Contribut	8.66
			Vision Insurance Contribut	8.66
			Vision Insurance Contribut	5.32
			Vision Insurance Contribut	5.32
		MO DEPT OF REVENUE	State Withholding	705.56
		INTERNAL REVENUE SERVICE	Fed WH	1,866.68
			FICA	1,596.08
			Medicare	373.30
		MISSIONSQUARE RETIREMENT	Retirment 457 &	808.49
			Retirement 457	33.00
		AMERICAN FIDELITY ASSURANCE COMPANY	American Fidelity	30.08
			American Fidelity	30.08
			American Fidelity	10.78
			American Fidelity	10.78
		TEXAS LIFE INSURANCE CO	Texas Life After Tax	16.73
			Texas Life After Tax	16.73
		OPTUM BANK INC	HSA Contribution	137.38
			HSA Family/Dep. Contributi	253.13
			TOTAL:	6,794.22
Sewer	Sewer Fund	MIDWEST PUBLIC RISK	Dental Insurance Premiums	95.26
			Dental Insurance Premiums	95.26
			Dental Insurance Premium	38.97
			Dental Insurance Premium	38.97
			Health Insurance Contribut	1,242.71

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			Health Insurance Contribut	1,242.71
			Health Insurance Contribut	1,452.90
			Health Insurance Contribut	1,452.90
			Health Insurance Contribut	1,452.99
			Health Insurance Contribut	1,452.99
			Vision Insurance Contribut	11.00
			Vision Insurance Contribut	11.00
			Vision Insurance Contribut	8.66
			Vision Insurance Contribut	8.66
			Vision Insurance Contribut	5.32
			Vision Insurance Contribut	5.32
		INTERNAL REVENUE SERVICE	FICA	1,596.09
			Medicare	373.29
		MISSIONSQUARE RETIREMENT	Retirement 401%	537.89
			Retirement 401	1,572.40
		AT&T MOBILITY-CELLS	SEWER DEPT CELL PHONES	835.61
		AMEREN MISSOURI	GRINDER PUMPS & LIFT STATI	4,964.06
			GRINDER PUMPS & LIFT STATI	7,998.51
		PRINCIPAL LIFE INSURANCE COMPANY	Group Dependent Life Ins	6.78
			Group Dependent Life Ins	6.78
			Group Life Ins and Buy Up	5.26
			Group Life Ins and Buy Up	5.26
			Group Life Ins and Buy Up	60.71
			Group Life Ins and Buy Up	71.19
			Short Term Disability Ins	71.49
			Short Term Disability Ins	71.48
		GFI DIGITAL	UB PRNTR MAINT 9/11-10/10/	11.34
		CAMPBELL, FRANK	MILEAGE REIM-10/25/24	70.35
		GFL ENVIRONMENTAL	SEWER TRASH SERVICE	58.34
		OPTUM BANK INC	HSA Contribution	162.37
			HSA Family/Dep. Contributi	324.75
		WOODLEY BUILDING MAINTENANCE	PW- SEWER JANITORIAL SERVI	596.08
		VERSTEEG, JUSTIN	MILEAGE REIM - 10/11-10/25	147.40
			TOTAL:	28,163.05
NON-DEPARTMENTAL	Ambulance Fund	MIDWEST PUBLIC RISK	Dental Insurance Premiums	88.00
			Dental Insurance Premiums	88.00
			Dental Insurance Premium	18.00
			Dental Insurance Premium	18.00
			Health Insurance Contribut	155.10
			Health Insurance Contribut	155.10
			Health Insurance Contribut	59.40
			Health Insurance Contribut	59.40
			Vision Insurance Contribut	11.00
			Vision Insurance Contribut	11.00
			Vision Insurance Contribut	4.00
			Vision Insurance Contribut	4.00
			Vision Insurance Contribut	8.00
			Vision Insurance Contribut	8.00
		MO DEPT OF REVENUE	State Withholding	399.00
		INTERNAL REVENUE SERVICE	Fed WH	1,161.68
			FICA	984.07
			Medicare	230.16
		MISSIONSQUARE RETIREMENT	Loan Repayment	156.06
			Loan Repayment	60.66
			Loan Repayment	43.54

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			Loan Repayment	88.93
			Loan Repayment	45.57
			Retirment 457 &	319.78
			Loan Repayments	188.62
		AMERICAN FIDELITY ASSURANCE COMPANY	American Fidelity	91.73
			American Fidelity	91.73
			American Fidelity	128.77
			American Fidelity	128.77
		MO DEPT OF SOCIAL SERVICES	2022 GEMT FINAL RECON	340.46
		OPTUM BANK INC	HSA Contribution	8.33
			HSA Family/Dep. Contributi	245.82
		FABER AND BRAND, LLC	Case #17L6-AC01037-01	413.84
			TOTAL:	5,814.52
Ambulance	Ambulance Fund	MIDWEST PUBLIC RISK	Dental Insurance Premiums	88.00
			Dental Insurance Premiums	88.00
			Dental Insurance Premium	18.00
			Dental Insurance Premium	18.00
			Health Insurance Contribut	574.00
			Health Insurance Contribut	574.00
			Health Insurance Contribut	1,452.90
			Health Insurance Contribut	1,452.90
			Health Insurance Contribut	623.60
			Health Insurance Contribut	623.60
			Vision Insurance Contribut	11.00
			Vision Insurance Contribut	11.00
			Vision Insurance Contribut	4.00
			Vision Insurance Contribut	4.00
			Vision Insurance Contribut	8.00
			Vision Insurance Contribut	8.00
		INTERNAL REVENUE SERVICE	FICA	984.07
			Medicare	230.16
		MISSIONSQUARE RETIREMENT	Retirement 401%	282.11
			Retirement 401	857.60
		AT&T MOBILITY-CELLS	AMB FN AIRCARDS	88.48
			AMB DEPT CELL PHONES	47.65
		AMBULANCE REIMBURSEMENT SYSTEMS INC	OCT AMBULANCE REIMBURSEMEN	2,453.02
		PRINCIPAL LIFE INSURANCE COMPANY	Group Dependent Life Ins	4.28
			Group Dependent Life Ins	4.28
			Group Life Ins and Buy Up	15.78
			Group Life Ins and Buy Up	15.78
			Group Life Ins and Buy Up	20.26
			Group Life Ins and Buy Up	20.26
			Short Term Disability Ins	44.40
			Short Term Disability Ins	44.40
		OPTUM BANK INC	HSA Contribution	37.50
			HSA Family/Dep. Contributi	225.00
			TOTAL:	10,934.03
NON-DEPARTMENTAL	Lee C. Fine Airpor	MIDWEST PUBLIC RISK	Dental Insurance Premiums	57.20
			Dental Insurance Premiums	57.20
			Dental Insurance Premium	18.00
			Dental Insurance Premium	18.00
			Health Insurance Contribut	124.08
			Health Insurance Contribut	124.08
			Health Insurance Contribut	59.40

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			Health Insurance Contribut	59.40
			Vision Insurance Contribut	8.80
			Vision Insurance Contribut	8.80
			Vision Insurance Contribut	4.00
			Vision Insurance Contribut	4.00
			Vision Insurance Contribut	4.00
			Vision Insurance Contribut	4.00
		MO DEPT OF REVENUE	State Withholding	242.20
		INTERNAL REVENUE SERVICE	Fed WH	467.32
			FICA	471.86
			Medicare	110.35
		LEGALSHIELD	Pre-Paid Legal Premiums	9.27
			Pre-Paid Legal Premiums	9.27
		MISSIONSQUARE RETIREMENT	Retirement 457 &	29.28
			Retirement 457	90.00
			Loan Repayments	30.39
			Loan Repayments	37.15
		AMERICAN FIDELITY ASSURANCE COMPANY	American Fidelity	32.20
			American Fidelity	32.20
			American Fidelity	26.44
			American Fidelity	26.44
		OPTUM BANK INC	HSA Contribution	57.50
			HSA Family/Dep. Contributi	153.33
			TOTAL:	2,376.16
Lee C. Fine Airport	Lee C. Fine Airpor	MIDWEST PUBLIC RISK	Dental Insurance Premiums	57.20
			Dental Insurance Premiums	57.20
			Dental Insurance Premium	18.00
			Dental Insurance Premium	18.00
			Health Insurance Contribut	574.00
			Health Insurance Contribut	574.00
			Health Insurance Contribut	1,162.32
			Health Insurance Contribut	1,162.32
			Health Insurance Contribut	623.60
			Health Insurance Contribut	623.60
			Vision Insurance Contribut	8.80
			Vision Insurance Contribut	8.80
			Vision Insurance Contribut	4.00
			Vision Insurance Contribut	4.00
			Vision Insurance Contribut	4.00
			Vision Insurance Contribut	4.00
		AMEREN MISSOURI	LCF RUNWAY LTS 9/26-10/27/	23.04
			AP FIREHOUSE 9/26-10/27/24	37.25
		INTERNAL REVENUE SERVICE	FICA	471.86
			Medicare	110.35
		MISSIONSQUARE RETIREMENT	Retirement 401%	87.27
			Retirement 401	456.40
		DISH NETWORK	SVC 10/29-11/28/24	99.11
		AT&T MOBILITY-CELLS	LCF AP CELL PHONES	23.83
		PRINCIPAL LIFE INSURANCE COMPANY	Group Dependent Life Ins	2.78
			Group Dependent Life Ins	2.78
			Group Life Ins and Buy Up	21.04
			Group Life Ins and Buy Up	21.04
			Group Life Ins and Buy Up	6.63
			Group Life Ins and Buy Up	6.63
			Short Term Disability Ins	34.04

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			Short Term Disability Ins	34.04
		CAPITAL ONE, N.A.	ICE	22.56
		GFL ENVIRONMENTAL	LCF TRASH SERVICE	80.00
		OPTUM BANK INC	HSA Contribution	75.00
			HSA Family/Dep. Contributi	195.00
		WOODLEY BUILDING MAINTENANCE	LCF JANITORIAL SERVICES	851.93
			TOTAL:	7,566.42
NON-DEPARTMENTAL	Grand Glaize Airpo	MIDWEST PUBLIC RISK	Dental Insurance Premiums	52.80
			Dental Insurance Premiums	52.80
			Health Insurance Contribut	108.57
			Health Insurance Contribut	108.57
			Vision Insurance Contribut	2.20
			Vision Insurance Contribut	2.20
			Vision Insurance Contribut	4.00
			Vision Insurance Contribut	4.00
		MO DEPT OF REVENUE	State Withholding	78.80
		INTERNAL REVENUE SERVICE	Fed WH	312.13
			FICA	283.94
			Medicare	66.40
		LEGALSHIELD	Pre-Paid Legal Premiums	14.16
			Pre-Paid Legal Premiums	14.16
		MISSIONSQUARE RETIREMENT	Retirment 457 &	14.54
			Retirement 457	60.00
		AMERICAN FIDELITY ASSURANCE COMPANY	American Fidelity	32.26
			American Fidelity	32.26
			American Fidelity	9.96
			American Fidelity	9.96
		OPTUM BANK INC	HSA Family/Dep. Contributi	55.00
			TOTAL:	1,318.71
Grand Glaize Airport	Grand Glaize Airpo	CITY OF OSAGE BEACH	957 AIRPORT RD 9/23-10/22/	49.97
		MIDWEST PUBLIC RISK	Health Insurance Contribut	683.00
			Health Insurance Contribut	683.00
			Dental Insurance Premiums	52.80
			Dental Insurance Premiums	52.80
			Health Insurance Contribut	1,017.03
			Health Insurance Contribut	1,017.03
			Vision Insurance Contribut	2.20
			Vision Insurance Contribut	2.20
			Vision Insurance Contribut	4.00
			Vision Insurance Contribut	4.00
		AMEREN MISSOURI	GG AP HANGER 9/26-10/27/24	17.65
			GG AP HANGAR 9/26-10/27/24	45.38
			GG TBLC EXT D 9/26-10/27/2	143.44
			GG AIRPORT SHOP	17.94
			957 AIRPORT RD 9/26-10/27/	12.16
			GG AP TBLC EXT D 9/26-10/2	30.25
			GG AP SLEEPY 9/26-10/27/24	133.76
		INTERNAL REVENUE SERVICE	FICA	283.94
			Medicare	66.40
		MISSIONSQUARE RETIREMENT	Retirement 401%	53.20
			Retirement 401	264.22
		CHARTER COMMUNICATIONS HOLDING CO LLC	GG CABLE 10/16-11/15/24	120.31
		AT&T MOBILITY-CELLS	GG AP CELL PHONES	23.83
		PRINCIPAL LIFE INSURANCE COMPANY	Group Dependent Life Ins	2.57

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			Group Dependent Life Ins	2.57
			Group Life Ins and Buy Up	5.26
			Group Life Ins and Buy Up	5.26
			Group Life Ins and Buy Up	10.21
			Group Life Ins and Buy Up	10.21
			Short Term Disability Ins	17.76
			Short Term Disability Ins	17.76
		CAPITAL ONE, N.A.	TRASH BAGS AND TOILET BRUS	23.79
			HIGHLIGHTERS	2.44
			COFFEE, CREAMER, FILTERS	38.58
		GFL ENVIRONMENTAL	GG TRASH SERVICE	52.00
		OPTUM BANK INC	HSA Family/Dep. Contributi	105.00
		WOODLEY BUILDING MAINTENANCE	GG JANITORIAL SERVICES	434.00
			TOTAL:	5,507.92
TIF - Arrowhead	TIF - Arrowhead	ARROWHEAD DEVELOPMENT GROUP LLC	DVLPR REIMB CID 8/15-9/15/	753.94
			DVLPR REIMB CID 9/15-10/15	1,073.71
			TOTAL:	1,827.65

===== FUND TOTALS =====

10	General Fund	154,917.08
20	Transportation	14,663.01
30	Water Fund	22,035.30
35	Sewer Fund	34,957.27
40	Ambulance Fund	16,748.55
45	Lee C. Fine Airport Fund	9,942.58
47	Grand Glaize Airport Fund	6,826.63
62	TIF - Arrowhead	1,827.65

	GRAND TOTAL:	261,918.07

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
Mayor & Board	General Fund	ONE TIME VENDOR THE FLOWER SHOP	THE FLOWER SHOP:	79.50
			TOTAL:	79.50
City Administrator	General Fund	AMAZON CAPITAL SERVICES INC	HEADPHONE ADAPTER - J.RUTL	15.98
			CHALK MARKERS&CHALKBOARD	23.97
			TOTAL:	39.95
City Treasurer	General Fund	STAPLES BUSINESS ADVANTAGE	AZ SORTER, RECEIVED DATER	25.82
			TOTAL:	25.82
Municipal Court	General Fund	OMNIGO SOFTWARE	OMNIGO RMS SVC 12/2024-11/	2,224.73
			TOTAL:	2,224.73
City Attorney	General Fund	LAUBER MUNICIPAL LAW	BOARD OF ALDERMEN PRESENTA	994.00
			TOTAL:	994.00
Building Inspection	General Fund	PURCELL TIRE & RUBBER CO	OIL CHANGE - BD3	91.43
		AUTO GLASS PROFESSIONALS	WINDSHIELD REPLACEMENT - B	510.00
			TOTAL:	601.43
Building Maintenance	General Fund	SURECUT LAWN CARE LLC	OCT GROUNDS MAINTENANCE	2,589.29
		CINTAS CORPORATION	CH FLOOR MATS	113.18
		STAPLES BUSINESS ADVANTAGE	AB FOAMING HAND SOAP	17.76
			TRASH BAGS, MULTIFOLD TWLS	207.25
			PAPER TOWELS	32.72
			PAPER TOWELS	87.51
			COFFEE & HOT CHOCOLATE	51.46
		AMAZON CAPITAL SERVICES INC	REPLACEMENT BOOTS- D.DAMRO	99.95
		COCHRAN ENGINEERING	BUILDING IMPROVEMENTS	110.00
		LINDYSPRING LAKE OF THE OZARKS	NOV WTR COOLER RNTL & WTR	53.90
		NICK'S TRUE VALUE HARDWARE	ADHESIVE	5.99
		SHERLOCK HOME INSPECTIONS LLC	CH PEST CONTROL	105.00
			TOTAL:	3,474.01
Parks	General Fund	O'REILLY AUTOMOTIVE STORES INC	FUEL TREATMENT AND FUSES	26.98
		STAPLES BUSINESS ADVANTAGE	HP BLACK INK	49.31
		COCHRAN ENGINEERING	PARK IMPROVEMENTS	2,647.50
			TOTAL:	2,723.79
Human Resources	General Fund	LAKE REGIONAL OCCUPATIONAL MEDICINE	PRE EMPLOYMENT TESTING	185.00
			HEALTH FAIR 2024	2,670.00
		VALIDITY SCREENING SOLUTIONS	PRE EMPLOYMENT SCREENING	134.00
		HEALTH GAUGE	HEALTH FAIR CARDIO&OSTEO S	6,850.00
		NEW SPRING WELLNESS CENTER, LLC	HEALTH FAIR - B12 SHOTS	1,175.00
		PSYCHOLOGICAL RESOURCES	PSYCHOLOGICAL EVALUATION	300.00
			TOTAL:	11,314.00
Overhead	General Fund	STAPLES BUSINESS ADVANTAGE	COPY PAPER	200.35
			TOTAL:	200.35
Police	General Fund	PURCELL TIRE & RUBBER CO	TIRE REPLACEMENT - PD 32	658.40
		PSE INSTALLATION	CODE 3 BOX&VISOR INSTALL -	120.00
		HEDRICK MOTIV WERKS LLC	OIL CHANGE - PD 31	90.00
			O2 SENSOR REPLACEMENT - 23	370.73
			OIL CHANGE - PD17	133.10
			DIAGNOSE ISSUES - PD 29	348.50

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		ALPHAGRAPHS OF OSAGE BEACH	BUSINESS CARDS - J.ROEDIGE	44.50
		GT DISTRIBUTORS INC	FIREARMS	4,935.00
		STAPLES BUSINESS ADVANTAGE	BROTHER INK DRUM	120.01
			BATTERY FOR WEAPONS LIGHT	39.38
			CALENDAR	22.91
		LANGUAGE LINE SERVICES INC	OVER THE PHONE INTERPRETAT	1.55
			TOTAL:	6,884.08
911 Center	General Fund	OMNIGO SOFTWARE	OMNIGO RMS SVC 12/2024-11/	67,325.52
		INTRADO LIFE & SAFETY SOLUTIONS CORPOR	V-VAAS MTHLY FEE 11/1-11/3	4,065.00
			TOTAL:	71,390.52
Engineering	General Fund	COCHRAN ENGINEERING	GENERAL CONSULTING	27,236.00
			TOTAL:	27,236.00
Information Technology	General Fund	BEISHIR LOCK & SECURITY	SECURITY CAMERA REPLACEMEN	10,110.61
		ADOBE INC	1 YR SUBSCRIPTION 11/24-11	7,879.08
			TOTAL:	17,989.69
Economic Development	General Fund	CONSOLIDATED ELECTRICAL DISTR, INC	CHRISTMAS LTS - PARTS	489.31
		BUTLER SUPPLY CO	HOLIDAY LIGHTS - FUES	223.30
		LAURIE TENT & EVENT RENTAL LLC	PORTABLE TOILETS-FALL FEST	630.00
		NICK'S TRUE VALUE HARDWARE	PARTS- HOLIDAY LIGHTS ON P	26.70
			OB PKWY HOLIDAY LIGHT	161.93
			TOTAL:	1,531.24
Transportation	Transportation	MO ONE CALL SYSTEM INC	LOCATES	58.50
			LOCATES	45.00
			LOCATES	54.45
			LOCATES	49.05
			LOCATES	52.65
			LOCATES	76.50
			LOCATES	77.85
			LOCATES	88.65
			LOCATES	90.00
			LOCATES	88.20
			LOCATES	59.40
			LOCATES	63.45
			LOCATES	53.55
			LOCATES	51.75
		ECONO SIGNS & BARRICADE LLC	YIELD SIGN	217.10
		O'REILLY AUTOMOTIVE STORES INC	PARTS FOR VAN	7.49
			IGNITION THROTTLE SENSOR	71.49
		CROWN POWER & EQUIPMENT	OIL FILTER FOR BACKHOE	12.59
			AUGER ATTACHMENTS	147.00
		DULLE OVERHEAD DOORS INC	GARAGE DOOR MOTOR	803.81
		BLEDSON CONOCO SERVICES	TOWING FOR #5087	510.00
		MAGRUDER LIMESTONE CO INC	1" MINUS&4-6" CLEAN-OLD NI	525.10
		CINTAS CORPORATION	TRANS DEPT UNIFORMS	205.12
			TRANS DEPT FLOOR MATS	14.11
			TRANS DEPT UNIFORMS	205.12
			TRANS DEPT FLOOR MATS	14.11
			CREDIT - DENIM G.BULLOCK	191.34-
		J & A TRAFFIC PRODUCTS LLC	TELESPAR ANCHORS AND POSTS	3,357.50
			SURFACE MOUNT BREAK ASSEMB	380.00
		AMAZON CAPITAL SERVICES INC	HI VIS SWEATSHIRT- J.SULLI	39.95

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			REPLACEMENT BOOTS - R.LONG	185.99
			TRAILER JACK FOR MESSAGE B	64.44
		COCHRAN ENGINEERING	STREETS - MISC	2,875.00
			OB PARKWAY	75.00
		WALL'S HVAC SERVICE LLC	SERVICE CALL - OIL BURNERS	163.33
		LINDYSPRING LAKE OF THE OZARKS	PW NOV WTR COOLER RNTL	10.00
		ANDERSON ENGINEERING INC	PKWY EXT ENGINEERING	7,093.99
		NICK'S TRUE VALUE HARDWARE	WRENCH SET	31.99
		MARCO TECHNOLOGIES LLC	PW PLOTTER SUPPT 10/26-11/	35.93
		MID-MO SAND & GRAVEL, LLC	2" CLEAN FOR PALISADES	1,200.00
		ARMOR EQUIPMENT	DEBRIS DEFLECTOR FOR ST SW	500.65
			DIGGER SET FOR ST SWEEPER	715.61
		TOTAL TOOL SUPPLY INC	16 IN CHAINSAW	334.30
		LOGAN EXCAVATING	OSAGE BEACH RD PROJECT	152,749.94
			TOTAL:	173,264.32
Water	Water Fund	MO ONE CALL SYSTEM INC	LOCATES	58.50
			LOCATES	45.00
			LOCATES	54.45
			LOCATES	49.05
			LOCATES	52.65
			LOCATES	76.50
			LOCATES	77.85
			LOCATES	88.65
			LOCATES	90.00
			LOCATES	88.20
			LOCATES	59.40
			LOCATES	63.45
			LOCATES	53.55
			LOCATES	51.75
		BRENNTAG MID SOUTH INC	BLEACH	1,891.50
		DULLE OVERHEAD DOORS INC	GARAGE DOOR MOTOR	803.81
		CORE & MAIN LP	METER IDLERS	2,363.60
			VALVE BOX RISERS	5,509.00
			BRASS NIPPLES	3,274.20
		CINTAS CORPORATION	WATER DEPT UNIFORMS	230.67
			WATER DEPT FLOOR MATS	14.12
			WATER DEPT UNIFORMS	230.67
			WATER DEPT FLOOR MATS	14.12
		PARKWAY PLAZA TIRE	TIRES	1,050.00
		AMAZON CAPITAL SERVICES INC	BOOTS-J.CUTTRELL	264.50
		COCHRAN ENGINEERING	PROFESSIONAL SERVICES	23,235.00
			CONNECTING WATER	7,042.50
			TOWER AND WELL IMPROVEMENT	3,257.50
		WALL'S HVAC SERVICE LLC	SERVICE CALL - OIL BURNERS	163.33
		LINDYSPRING LAKE OF THE OZARKS	PW NOV WTR COOLER RNTL	10.00
		MARCO TECHNOLOGIES LLC	PW PLOTTER SUPPT 10/26-11/	35.93
		HARBOR FREIGHT TOOLS USA INC	TOOLS, BATTERY	139.99
			GLOVES, GAS CAN, BATTERY M	254.84
			COTTER PINS	10.47
			WISE, HAMMERS, PRY BAR, PLIE	316.30
			BATTERY MAINTAINER	329.97
			MULTI USE TOOL	35.98
			TOTAL:	51,387.00
Sewer	Sewer Fund	AMOS SEPTIC SERVICE INC	LIFT STATION PUMP OUTS	7,800.00

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		MO ONE CALL SYSTEM INC	LOCATES	58.50
			LOCATES	45.00
			LOCATES	54.45
			LOCATES	49.05
			LOCATES	52.65
			LOCATES	76.50
			LOCATES	77.85
			LOCATES	88.65
			LOCATES	90.00
			LOCATES	88.20
			LOCATES	59.40
			LOCATES	63.45
			LOCATES	53.55
			LOCATES	51.75
		HORNER & SHIFRIN INC	MARGARITAVILLE SWR RELOCAT	1,133.95
		MUNICIPAL EQUIPMENT CO	SOFT STARTS	25,181.60
			BOTTOM END KIT	2,671.03
		O'REILLY AUTOMOTIVE STORES INC	SM PUMP TRUCK #9686 OIL	106.45
			ALLEN HEAD SOCKETS	15.99
			OIL ABSORBENT	95.94
			OIL ABSORBENT	95.94
			OIL ABSORBENT	63.69
		CONSOLIDATED ELECTRICAL DISTR, INC	SAFETY GLASSES AND WRENCH	30.60
			PARTS - DEMPSEY ELEC REPA	611.80
			UNISHUT/PANEL REPLACEMENT	137.20
		DULLE OVERHEAD DOORS INC	GARAGE DOOR MOTOR	803.81
		CORE & MAIN LP	BRASS FITTINGS	1,748.78
			57-01 GOLFVIEW STATION REH	1,832.94
			49-1 PRESSURE PIT	1,007.74
			1" TAP	200.57
			OSAGE BEACH ROAD PROJECT	879.99
			HICKORY LANE VALVE BOX RI	126.49
		JCI INDUSTRIES INC	PUMP REBUILD	19,800.00
		CINTAS CORPORATION	SEWER DEPT UNIFORMS	299.46
			SEWER DEPT FLOOR MATS	14.12
			SEWER DEPT UNIFORMS	299.46
			SEWER DEPT FLOOR MATS	14.12
		MCINTIRE MANAGEMENT GROUP	HYVENT ODOR CONTROL	1,466.73
		AMAZON CAPITAL SERVICES INC	SHARPIES	33.94
		CLIFFORD POWER SYSTEMS	GENERATOR MAINT ROCKWAY	404.70
			GENERATOR MAINT	404.70
		COCHRAN ENGINEERING	LIFT STATION IMPROVEMENT	14,155.00
		IBERIA TIRE & AUTO INC	TIRES & BALL JOINTS-TRUCK	1,744.06
		REEVES-WIEDEMAN COMPANY	TEFLON TAPE	14.50
			29-1 SS PLUGS	58.24
		WALL'S HVAC SERVICE LLC	SERVICE CALL - OIL BURNERS	163.34
		1ST CHOICE SEPTIC PUMPING LLC	54-1PUMPOUT	441.00
		LINDYSPRING LAKE OF THE OZARKS	PW NOV WTR COOLER RNTL	10.00
		NICK'S TRUE VALUE HARDWARE	BITS	12.29
			GRASS SEED	25.99
			REPAIRS- ANTI SEIZE COMPOU	10.99
		MARCO TECHNOLOGIES LLC	PW PLOTTER SUPPT 10/26-11/	35.94
		ARMOR EQUIPMENT	CAMERA TRACTOR REPAIRS	303.74
		HIGH TIDE TECHNOLOGIES	ANNUAL COMMS CALL-THE PRES	460.00
			TOTAL:	85,625.83

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
Ambulance	Ambulance Fund	PSE INSTALLATION	MDT MOUNT REPLACEMENT-MEDI	170.00
		AMAZON CAPITAL SERVICES INC	LASER JET PRINTER	299.99
		DOUGLAS G WILSON DO PC	OCT MEDICAL DIRECTOR SVC	1,000.00
		LIFE-ASSIST, INC.	MEDICAL SUPPLIES	<u>1,829.22</u>
			TOTAL:	3,299.21
Lee C. Fine Airport	Lee C. Fine Airpor	DBT TRANSPORTATION SERVICES LLC	NAVAID MAINT 11/1/24-1/31/	<u>2,944.50</u>
			TOTAL:	2,944.50
Grand Glaize Airport	Grand Glaize Airpo	CoMo Premium Exteriors	ROOF REPLACEMENT	<u>50,714.62</u>
			TOTAL:	50,714.62

===== FUND TOTALS =====

10	General Fund	146,709.11
20	Transportation	173,264.32
30	Water Fund	51,387.00
35	Sewer Fund	85,625.83
40	Ambulance Fund	3,299.21
45	Lee C. Fine Airport Fund	2,944.50
47	Grand Glaize Airport Fund	50,714.62

	GRAND TOTAL:	513,944.59

TOTAL PAGES: 5

City of Osage Beach

Agenda Item Summary

Date of Meeting: November 21, 2024
Originator: Mikeal Bean, IT Manager
Presenter: Mikeal Bean, IT Manager

Agenda Item:

Bill 24-74 - An ordinance of the City of Osage Beach, Missouri, authorizing the Mayor to execute a service agreement with Huber and Associates for IT Managed Services for Cybersecurity, Networking, and Phone support. *Second Reading*

Requested Action:

First Reading of Bill #24-74

Ordinance Referenced for Action:

Board of Aldermen approval required per Section 110.230. Ordinances, Resolutions, Etc. – Generally and Section 110.240 Adoption of Ordinances.

Deadline for Action:

Not Applicable

Budgeted Item:

Yes

Budget Line Information (if applicable):

10-19-733800/Professional Services:

FY25 Budgeted Amount:	\$157,200
Expenditures to Date:	(\$ 66,296)
Available:	\$157,200
Requested Amount:	\$157,200

Department Comments and Recommendation:

A Request for Qualifications (RFQ) was sent out in late September for municipal IT Managed Services. The City received 7 responses from qualified firms. One response came after the 11:30am cutoff. The City Administrator appointed a team of four to review and score the RFQ's and chose one to recommend to the Board of Alderman. This team included Devin Lake, City Administrator, April White, Assistant City Administrator, Travis Jenkins, IT Specialist, and myself.

We graded these firms based on the following criteria: ability to provide IT services in 3 different categories: Cybersecurity, Network Administration, and phone system management. The cybersecurity and networking are two key functions of the success of the City. Our partnership will allow us to collaborate with a management company that specializes in the overall safety of our internal assets and protect against cyber criminals. They will also be our subject-matter experts as it relates to our new on-premise Mitel phone system. They will also be required to complete quarterly reports on industry standards and any recommendations moving forward. Their responsibilities include but are not limited to the following:

Cybersecurity - Threat Detection & Response, Email Security, Endpoint Protection, Firewall Management, Event Management, Backups & Disaster Recovery, and Compliance

Network Management - Network Monitoring, Proactive Maintenance, Network Troubleshooting, Network Optimization, WAN/LAN Management, VPN Management, Networking Collaboration and Integration

Mitel VoIP Management - Complete management of on-premise Mitel phone system
Reporting and Analytics - Reporting and Security Audits

We have chosen Huber and Associates as the firm that will best meet the City's needs at this time.

Huber and Associates will also take over as the City's Mitel support partner and act as a liaison for all City telecommunications. They will be reviewing all telecommunication systems so that they can make recommendations for improving efficiencies and finding future savings. They will also assist the City with future 911 CJIS audits and act as additional support for many of the proprietary software packages that the City uses. These additional services are above and beyond what we expected in a managed services partner when we started this process.

Attached is an annual contract written for up to three years, with two additional year extension that is optional, that the City may take advantage of if they so choose; the contract has provisions to get out of the contract built in. The City will pay a one-time boarding fee of \$7,500 and a monthly managed services support fee of \$10,600 per month. For services not included in the managed services, the City will pay \$150-225 per hour. Examples of this would be onsite support outside the on-boarding process or the quarterly assessment meetings and planned projects such as hardware configuration/installation or any on-site upgrades.

In this request for the FY2025 Operating Budget, we anticipate to spend \$127,200 (12 mo. at \$10,600 plus one-time onboarding fee) for the managed services and up to \$30,000 for additional services, as needed, for services not covered under managed services. For a not to exceed total of \$157,200 annually over the life of the contract.

Additionally, Huber and Associates has agreed to a list of measurables/deliverables that can be found in Addendum B of the attached contract. These measures will allow the City to grade Huber and Associates processes and assess whether the City is getting

the proper value for its services.

IT Manager Recommends Approval.

City Attorney Comments:

Per City Code 110.230, Bill 24-74 is in correct form.

City Administrator Comments:

I concur with the department's recommendation.

AN ORDINANCE OF THE CITY OF OSAGE BEACH, MISSOURI, AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT WITH HUBER & ASSOCIATES FOR IT MANAGEMENT SERVICES AND HELP DESK SUPPORT.

WHEREAS, the Board of Aldermen has determined it is in the best interests of the City to authorize a contract with Huber & Associates to provide IT management services and help desk support.

NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF OSAGE BEACH, MISSOURI, AS FOLLOWS, TO WIT:

Section 1. The Board of Aldermen authorizes the Mayor to execute on behalf of the City a contract with Huber & Associates Technologies to provide IT management services and help desk support under substantially the same terms and conditions as set out in the attached contract (“Exhibit A”).

Expenditures or liability for all basic managed services as set forth in the Service Level Agreement set forth in Addendum B Measurables, shall not exceed One Hundred Twenty Seven Thousand Two Hundred Dollars per year (\$127,200.00).

Expenditures or liability for any additional work requested by the City and paid as billable hours shall not exceed Thirty Thousand Dollars per year (\$30,000.00).

Section 2. The City Administrator is hereby authorized to take such further actions as are necessary to carry out the intent of this Ordinance and Contract.

Section 3. This Ordinance shall be in full force and effect from date of passage and approval by the Mayor.

READ FIRST TIME: November 7, 2024

READ SECOND TIME:

I hereby certify that the above Ordinance No. 24.74 was duly passed on by the Board of Aldermen of the City of Osage Beach. The votes thereon were as follows:

Ayes:

Nays:

Abstentions:

Absent: 0

This Ordinance is hereby transmitted to the Mayor for his signature.

Date

Tara Berreth, City Clerk

Approved as to form:

Cole Bradbury City Attorney

I hereby approve Ordinance No. 24.74.

Date

Michael Harmison Mayor

ATTEST:

Tara Berreth, City Clerk



(Exhibit A)

Measurables

Managed Service Partner: Huber and Associates

Effective Date: January 1, 2025

OSMS: One Source Managed Services (OSMS) Support Contract

Partner Contact: Kayla Wilbers

Partner Contact: KWilbers@teamhuber.com (573) 680-5457

Huber and Associates will be held to the following measurables over the life of the contract and will be reviewed annually.

1. Huber and Associates will be graded on overall performance as it relates to Cybersecurity, Networking, and VoIP Management
2. Huber and Associates will create, maintain, and agree to a Service Level Agreement (SLA) for the life of the contract. This document will act as a living road map, and will be updated when needed. Any major changes to our Cybersecurity, Networking, or VoIP systems will require the Service Level Agreement to be amended
3. Huber and Associates will create and maintain a "runbook" that includes all pertinent information that relates directly to Cybersecurity, Networking, or VoIP administration. Any major changes to our Cybersecurity, Networking, or VoIP systems will require the "runbook" to be updated
4. Huber and Associates will install virus protection and any other software related to their management tools in the first 60 days and maintain the protection through the life of the contract
5. Huber & Associates will perform walk-through of all city locations and departments and document, all technology & telecommunications equipment and services across all city departments. These include, but are not limited to, network typology, on premise phone systems and 911 telecommunications.

City of Osage Beach

Huber & Associates

Printed Name



(Exhibit A)

Signature

Measurables



CITY OF OSAGE BEACH STANDARD TERMS RIDER – LONG FORM

THIS RIDER adds the following standard terms to the attached bid, order form, estimate, or proposal (the “**Bid**”) between the City of Osage Beach, Missouri (“**City**”) and Huber & Associates, Inc. (“**Contractor**”). In the event any of these terms conflict with the attached Bid, these terms shall control. The Bid together with this Rider shall constitute the parties’ “**Agreement.**”

Standard Terms

1. **Professionalism.** In addition to any warranties or specifications contained in its Bid, Contractor will exercise the care and skill ordinarily used by members of the subject profession practicing under similar circumstances (as defined by the appropriate licensing authority, professional standards, and/or relevant industry practices). Contractor understands that it will be perceived as a representative of the City and will ensure its personnel and any subcontractors will conduct themselves in a thoroughly professional and respectable manner while performing this Agreement for the City and while on-site. Contractor shall ensure its personnel and any subcontractors comply with all City policies while on-site. Contractor and its personnel and any subcontractors will comply with all reasonable instructions and requests by the City. City property and resources are to be used only in ways that are consistent with their lawful intended purpose.
2. **Licenses, Permits, Taxes.** Contractor must have or obtain a City merchant’s license. Contractor shall be responsible for applying for, obtaining, and maintaining all licenses, permits, and other approvals required for itself, including but not limited to the Work. Contractor shall be responsible for paying all sales, income, property, and other taxes required to carry on its business.
3. **Appropriations.** The continuation of this Agreement is contingent upon annual appropriation of funds by the Osage Beach Board of Aldermen. In the event the Board of Aldermen shall not budget and appropriate, specifically with respect to this Agreement, on or before January 1, subsequent years of the contract moneys sufficient to make all payments under this Agreement, the City shall not be obligated to make those payments.
4. **Pre-Contract Expense.** The City shall not be obligated to pay or liable for any cost incurred by Contractor prior to execution of this Agreement. All costs to prepare and submit a response to this and any other RFQ, RFP, or IFB shall be borne by the proposer.
5. **Assignment or Transfer.** No rights or obligations contemplated by this Agreement shall be transferred or assigned without formal written approval by the City.

6. **Discrimination Policy.** The City of Osage Beach advises the public that it does not discriminate on the basis of disability, race or color, national origin, religion, age, or sex in employment or the provision of municipal services. Contractor shall not discriminate on any prohibited basis and shall comply with all applicable employment laws.
7. **Laws, Ordinances, and Regulations.** Contractor shall conform to all Federal, State, and local regulations, ordinances, and laws applicable to Contractor, the City, or the subject matter of this Agreement. The City shall not be responsible for any fees, charges, money, or other obligations due as result of from any service provided under this Agreement. Contractor shall conform to all changes made to this Agreement as a result of any ordinance, law and/or directive issued by the Federal, State, or local authority having jurisdiction over this Agreement, Contractor, or the City.
8. **Certifications Regarding Debarment.** Contractor certifies that, except as noted below, it and any other person associated therewith in the capacity of owner, partner, director, officer, or manager (collectively "Contractor Principals"), are not presently nor have ever been under suspension, debarment, voluntary exclusion, or determination of ineligibility by any governmental unit or agency (whether federal, state, tribal, local, or other), nor is any such action pending. Contractor further certifies that it and its Contractor Principals have not been indicted, convicted, or had a civil judgment rendered against it by a court of competent jurisdiction in any manner involving fraud or official misconduct, nor has Contractor or any Contractor Principal been party to any public transaction (whether federal, state, tribal, local, or other) terminated for cause or default. Contractor further certifies that any and all exceptions to these representations were disclosed with its Bid, and City relied on these certifications as a material inducement into accepting Contractor's Bid. Contractor must notify City within thirty days of being debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in any contract by any governmental entity so long as work remains to be performed under this Agreement.
9. **Grants.** In the event the work provided for herein is being funded, in whole or in part, by a federal, state, local, or private grant, City's obligations herein shall be contingent upon such grant being available for the term of this Agreement. City shall not be obligated to make pay any monies funded by grant funds until such funds are received by and available to the City Treasurer. Except as otherwise provided herein, if this Agreement is not funded, then both parties are relieved of all of their obligations thereunder.
10. **Prevailing Wage.** [intentionally omitted].
11. **E-Verify.** If the Bid is for an aggregate value in excess of \$5,000.00, Contractor shall, by sworn affidavit and provision of documentation, affirm its enrollment and participation in a federal work authorization program with respect to the persons employed to perform the Bid. Contractor shall sign an affidavit affirming it does not knowingly employ any person who is an unauthorized alien in connection to the Work. See R.S.Mo. § 285.530.

12. **Sunshine Law.** All material submitted to the City will become public record and will be subject to the Missouri Sunshine Law, R.S.Mo. Chapter 610. Any material requested to be treated as proprietary or confidential must be clearly identified and easily separable from other materials. Contractor must include justification for the request. The City's obligation to comply with the Sunshine Law supersedes any request by Contractor that material be treated as proprietary or confidential.
13. **Anti-Israel Discrimination.** Contractor certifies it is not currently engaged in and shall not, for the duration of this Agreement, engage in a boycott of goods or services from the State of Israel companies doing business in or with Israel or authorized by, licensed by, or organized under the laws of the State of Israel; or persons or entities doing business in the State of Israel. See R.S.Mo. § 34.600.
14. **Indemnification by Contractor.** Contractor shall indemnify, save, and hold harmless the City, its employees, and agents, against any and all claims, damages, liability and court awards including costs, expenses, and attorney fees incurred as a result of any act or omission by Contractor or its employees, agents, subcontractors, or assignees arising out of this Agreement.
15. **No Indemnification by City.** Nothing in this Agreement shall be construed to require the City to indemnify Contractor. Such indemnification is illegal under Missouri law. See Mo. A.G. Opinion 138-87 (1987).
16. **Ownership of Work Product.** All documents and other work product created by Contractor under this Agreement shall become the property of City once the invoice for the preparation of such document or work product has been paid.
17. **Termination.** City may terminate this Agreement upon written notice of any violation of this Agreement if such violation is not cured within 7 calendar days of such notice. City may immediately terminate this Agreement for any material violation or any violation which creates a risk to the health, safety, or welfare of any person or property.
18. **Necessary Documents.** The parties agree to execute and deliver without additional consideration such instruments and documents and to take such further actions as they may reasonably request in order to fulfill the intent of and give effect to this Agreement and the transactions contemplated thereby.
19. **Entire Agreement.** This Agreement supersedes all agreements previously made between the parties relating to its subject matter. There are no other understandings or agreements between them. Without limiting the foregoing, this Agreement expressly supersedes any click-through, browse-wrap, or any other terms related to the subject matter of this Agreement on any website or that otherwise may be presented to or required to be accepted by the City or its employees and contractors while exercising rights under this Agreement.

20. **Non-Waiver.** No delay or failure by either party to exercise any right under this Agreement, and no partial or single exercise of that right, shall constitute a waiver of that or any other right unless otherwise expressly provided herein.
21. **Governing Law; Disputes.** This Agreement shall be governed by the laws of the State of Missouri. Any action arising out of this Agreement or its subject matter shall be litigated in the Circuit Court for Camden County, Missouri and the parties consent and agree to the exclusive personal and subject-matter jurisdiction of that Court. Nothing in this Agreement shall require the City to consent to arbitration or other binding dispute resolution.
22. **No Third-Party Beneficiaries.** Nothing in this Agreement, express or implied, is intended to confer upon any other person any rights or remedies under or by reason of this Agreement.
23. **Severability.** If any provision in this Agreement shall be found to be void, the other provisions of this Agreement shall survive and remain enforceable.
24. **Counterparts.** This Agreement may be executed in two or more counterparts, each of which shall be deemed an original but all of which together shall constitute one and the same instrument. A facsimile or electronic (such as .PDF) copy of this Agreement or a signature thereto shall have the same force and effect as an original.
25. **Binding Effect.** This Agreement, subject to the above conditions of assignment, shall be binding upon and inure to the benefit of all parties and their respective legal representatives, successors, heirs, and assigns.

Huber & Associates, Inc. hereby acknowledges and agrees to the terms above.



Signature of Authorized Representative

Elizabeth Huber, CEO

Name and Title

IG1 Enterprise Profiles

Defining what a small to medium-sized enterprise (SME) looks like is a challenging task, as there is no single profile that can define an SME. Several factors can be used to classify an SME. According to the U.S. Small Business Administration (SBA), sizing standards can be measured in millions of dollars or by the number of employees³.

To estimate the cost of IG1 Safeguards, we looked toward the tools that are needed to implement them. Tools are priced in many ways, with the most common being by: number of employees, number of users, number of workstations/servers, and/or usage (e.g., MB, GB, hours). In order to price tools appropriately, three enterprise profiles (Tier 1, Tier 2, Tier 3) were created. Shown below are the tiers, along with the employee count, number of IT team members, number of servers and workstations, size of logs, annual revenue, annual IT budget (5% of revenue), and annual cybersecurity budget (20% of IT budget).

These tiers were created using data from various sources, such as the U.S. SBA, U.S. Census Bureau, and others. However, the tiers are not meant to be concrete. They are intended to assist with the process of calculating costs for IG1. Each enterprise will have a budget that is structured differently. For example, some may have an IT budget of 10% and a cybersecurity budget of 5%.

Table 1. IG1 Enterprise Profiles

Company Size	Employee Count	Number of IT Staff	Number of Servers	Number of Workstations	Number of Total Systems	Size of Logs ⁴	Annual Revenue	Annual IT Budget (5%)	Annual Cybersecurity Budget (20% of IT Budget)
Tier 1	1 to 10	1 ⁵	1 to 2	1 to 12	1 to 14	0–100 GB/Month	\$0–\$5,000,000	\$0–\$250,000	\$0–\$50,000
Tier 2	10 to 100	1 to 2	2 to 5	12 to 115	14 to 120	100–300 GB/Month	\$5,000,001–\$50,000,000	\$250,001–\$2,500,000	\$50,001–\$500,000
Tier 3	100 to 999	2 to 10	5 to 50	115 to 1,149	120 to 1,199	Up to 1,500 GB/Month	\$50,000,001–\$500,000,000	\$2,500,001–\$25,000,000	\$500,001–\$5,000,000

Some enterprises using this guide may find that they fall within a tier, but would like to obtain a more accurate number for their cybersecurity budget. In this instance, enterprises may use an average of \$5,000 per person/per year to calculate their cybersecurity budget, which was also used for the ranges shown in Table 1 above. It is important to note that the amount spent on cybersecurity will be higher or lower depending on the tools selected, the costs associated with those tools, and what is within the enterprise's means from a people/process/technology standpoint.

While 20% of an IT budget dedicated to cybersecurity spend may seem high, a report from the 2022 Hiscox Cyber Readiness Report highlighted that enterprises have increased their cybersecurity budgets from 17% to now 20% of the IT spend for SMEs.⁶ This is welcomed news that cybersecurity budgets for SMEs are increasing, as they are typically known to be resource-constrained.

It is worth noting that both IT and cybersecurity budgets can have crossover, as some tools may actually be allocated under IT but are also used in cybersecurity. For example, an IT asset management tool may also be used for incident response purposes, making it a multipurpose tool. Enterprises will need to take this into consideration when budgeting.

³ U.S. Small Business Administration: Table of Small Business Size Standards Matched to North American Industry Classification System Codes

⁴ Size of logs on a monthly basis.

⁵ For SMEs in Tier 1, IT services are often outsourced.

⁶ <https://www.hiscox.com/documents/Hiscox-Cyber-Readiness-Report-2022.pdf>



The City of Osage Beach

Request for Qualifications for Information Technology Managed Services

Response Submitted by:



Huber & Associates, Inc.

1400 Creek Trail Drive
Jefferson City, MO 65109
573-634-5000

October 4, 2024 (10:00 AM CST)

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Cover Letter

October 4, 2024

The City of Osage Beach
Attn: Mikeal Bean, IT Manager
1000 City Parkway
Osage Beach, MO 65065

Subject: RFQ for IT Managed Services

Huber & Associates, Inc. ('Huber') is pleased to submit a response to The City of Osage Beach RFQ for Information Technology Managed Services. We have been providing IT solutions and services to State and Local Government accounts in Missouri over the past 38+ years, and we hope to be able to serve the City of Osage Beach as your IT Managed Services Provider under this contract.

Throughout the years, Huber has developed teaming partnerships with industry-leading technology companies. Our team maintains a broad set of IT specialists and skills, and with a thorough understanding of State and Local Government, we truly believe we are the most qualified and trustworthy IT partner for the City of Osage Beach. Our close proximity will allow us to provide as-needed resources throughout the duration of the project.

Thank you for your time and consideration. We look forward to answering any questions you may have.

Sincerely,

Kayla Wilbers
Sales Consultant
Phone: (573) 634-5000
kwilbers@teamhuber.com

Experience and Qualifications

HUBER & ASSOCIATES, INC.
1400 CREEK TRAIL DRIVE
JEFFERSON CITY, MO 65109



Established in 1986 in Jefferson City, Missouri, Huber has grown and expanded—largely due to client references—from a home-based 2-person IT firm, to a comprehensive IT solutions & managed services provider with 130+ employees, generating over 45 million in sales revenue.

Huber's corporate headquarters and data center locations are centrally located in Jefferson City, MO. These facilities include office space for sales, technical, and administrative staff; training facilities; NOC & Help Desk; IBM Business Partner Innovation Center (BPIC); and space for Disaster Recovery sites. We also have sales and support staff located in Springfield, St. Louis, Kansas City, and Columbia, MO; as well as sales professionals, technical consultants, and business partners positioned in other locations across the country to support our global customer base.

Eighty percent (80%) of our staff have over 15 years of experience in IT, and 71% of our staff are in technical roles. With over 350+ certifications, Huber has the breadth and depth of technical expertise to service mid-sized and large organizations of all industries, both public and private.

Hiring and maintaining staff with enough expertise to handle your IT environment can be very difficult. You might need to hire employees with expertise in Help Desk, End User Computing, Intel Systems, IBM Power Systems, Networking, Database, Cloud Computing, and/or Cybersecurity. Many clients find that it is cost prohibitive to hire the number of IT professionals required to handle their own environment, and that is why they partner with us. While you don't have all of our engineers dedicated to your account 100% of the time, you have them when you need them!



Our growth and success are a direct result of our strong core values of integrity, service, excellence, teamwork, accountability, and fun. These core values determine who we are, the value we offer, and the service you receive as a client, employee, or partner. Keeping these core values has also helped us develop long-term relationships. Over the last several decades, almost all our initial clients are still partnering with us today. This long tenure is true for our staff as well, with one-third of our employees having been with us for over ten years.

Huber & Associates partners with leading hardware and software vendors. We carefully select vendors who align with our core values and core traits, and we use those relationships to create excellent end solutions for our clients. Huber, together with our partners, combine the knowledge, experience, and resources you expect, with a nimble flexibility that can make things happen quickly. Our diverse client base and strategic partnerships give you a global reach, while our responsiveness and accessibility give you the intimate, local presence you need. You will receive some of the best services and solutions in the industry without the complexity of dealing with different vendors and system integrators.

At Huber, we identify and implement technologies that increase our clients' business productivity and efficiencies. Regardless of whether a client is a small shop or a large-scale enterprise company, we have IT solutions that address your specific challenges. We serve clients across all industries, including manufacturing, healthcare, government, financial, education, distribution, and retail.

As a Missouri-certified Woman-owned Business Enterprise (WBE), Huber has been a strategic technical solutions partner for the State of Missouri since our inception, and has successfully performed ongoing hardware, software, and services engagements with almost every department in the State, as well as a multitude of Missouri State and Local Government agencies. Our technical consultants are certified on the latest technologies and have extensive, hands-on experience with the State's infrastructure environment.

Huber's skills and services include:

Managed and Cloud Services Hosting: Huber's Managed and Cloud Services Hosting extends our technology offerings and expertise to clients who have on premise systems, servers and storage that would like to leverage our skills to their advantage. Huber provides fully managed, dedicated and virtualized servers with the highest levels of performance and uptime. We focus on infrastructure needs while clients focus on what is most important to their business.

Business Continuity/Disaster Recovery: Huber provides backup and recovery solutions to companies throughout the Midwest and across the country. Whether through our standard offering or a custom approach, locally or in the cloud, Huber has the ability to keep a client's business moving when disaster strikes. We also provide comprehensive disaster preparedness planning, taking the client through the process of deciding what should be done, who will be the leaders, and how the business will save and re-implement data.

Proactive Technology & Network Management: Through our Huber Advantage complete offering, we provide proactive IT management, network support and preventive maintenance. A dedicated Technical Account Manager (TAM) is provided to each Huber Advantage client. The TAM's focus is on managing and monitoring the client's network. This attention to detail allows the TAM to identify the best practices for the client's network on an on-going basis. As needed, the TAM brings to the client what needs attention, and explains why it is important. We regularly show the client areas of vulnerabilities within the network, and how we can minimize and negate those risks. This proactive monitoring and management approach has us focused on keeping our HA client's network up and running versus reacting to problems down the road. This innovative method significantly reduces reactive service tickets and is a much more efficient model for keeping employees' productivity maximized.

IT Support/Help Desk: Our help desk enables our managed services clients the ability to remotely access our IT support team if they are experiencing any IT issues. This is offered as part of our full-service

support; it allows our clients to contact us by phone, email, or through their portal online. This flexibility ensures managed clients can always contact us when needed and are guaranteed a rapid response time. After referring a problem to us, we take over that problem to solve. We also deal with vendor management, so our managed clients don't have to. We will reach out to the software vendor, ISP, the telephone company; or whatever is needed to resolve the problem. We can also provide onsite business IT support as needed.

Network Administration Services: As part of our network administration management services, Huber takes care of updates and assures that the client's system is running with the best practices in the IT industry. We also offer design desk resources to evaluate and price additions and upgrades to a client's existing network. We can help clients with the information they need to determine what technology is the right one for their business and budget.

Cybersecurity: At Huber, we believe the best defense against cybercrime is a strong offense. Our locally-focused security engineers are constantly monitoring and analyzing attack vectors in the markets in which our clients do business. Our comprehensive security practice uses a disciplined, proven approach that allows businesses — large or small — to address cybersecurity concerns with confidence. We help clients assess, implement and manage their security needs.

- **Assess**
The first component of Huber's security practice is a cybersecurity assessment.
- **Implement**
Once the security action plan is in place, Huber implements solutions via premier cybersecurity products. Security implementation offerings include:
 - FirePOWER Services
 - DNS Security
 - Endpoint Management
 - Mobile Device Management
 - Data Loss Prevention
 - Security Information and Event Management (SIEM)
- **Manage**
A key component of Huber's security team is managed security services. Our 24/7 security monitoring is customized to complement the variety of IT infrastructure models in place at our clients' businesses. Security managed services offerings include:
 - Security Information and Event Management (SIEM)
 - SaaS
 - On Premise
 - Mobile Device Management
 - Web Content Filtering
 - Endpoint Detection and Response Gateway
 - Remote Access
 - Log Monitoring

Enterpol Public Safety Software: Huber is proud to offer the Enterpol Suite of Public Safety Software, a tightly integrated, scalable software solution that easily facilitates data sharing among law enforcement agencies. Enterpol provides three applications: Computer Aided Dispatch, Records Management, and Jail Management. Huber has offered Enterpol since 2000, and the product continues to be the software choice of multiple state and local agencies across North America. The ability of law enforcement agencies to maintain situational awareness of criminal activity and criminal offenders within and near their jurisdictions is vital to the safe, effective and efficient identification, apprehension, and prosecution of criminal offenders. Having a well-tailored software system to aid in that goal is absolutely crucial.

Network Assessments: Companies concerned about network safety, security, or speed may need Huber's network assessment. Through our assessment, we investigate to see that the IT network is configured for safety, security, and maximum performance and give recommendations for improvements in all three areas. We will also take all necessary steps to help facilitate a smooth integration of those recommendations. We have the expertise to evaluate clients' network expansion and improvement projects with regard to cost and benefits.

IT Architecture and Design: Huber is multifaceted in our areas of expertise. Through our partnerships with leading technology vendors such as IBM, Cisco and VMware, we can help design and implement solutions to help give our clients business advantages. IT Architecture and design develops the framework of the client's business network. If created properly, the client's network will serve them well for many years to come; but, built improperly, it can become a waste of time, money, and energy which costs revenue, customer loyalty, and employee productivity in the long run.

IT Project Management: Huber has several Professional Project Managers (PMPs) on staff. These project managers can keep projects moving forward by helping to organize, motivate, and control resources, procedures and protocols. We use our project management tools to help ensure the success of our clients.

IT Staff Augmentation: Huber offers flexible IT personnel solutions in the short or long term. We can provide quality staff to implement a client's new technology, write a specialized application, or fill a void for an employee on leave. Whatever the IT personnel needs are, Huber & Associates provides clients with a quality IT professional.

Website Development and Hosting: Huber offers web hosting and web development for all sizes of businesses and budgets. Every project is different and may require different strategies to help clients achieve their goals. We work with clients to tailor a quality custom website that distinguishes them from competitors. Our versatile staff can develop solutions that make it easy for clients to maintain content with our Forever Impress solution. But our service does not stop there. We offer training, support and hosting.

Software Development: At Huber, we are dedicated not only to finding a solution to a client's problem, but to finding the best solution. Software development is sometimes necessary when a traditional off-the-shelf product does not meet the client's needs. We'll work with the client to determine their specific needs, and if a tailored solution is the best way forward, we'll work with the client to ensure that the software is the right fit in terms of cost and capability. Our dedicated team of engineers has a broad range of expertise, covering the entire technology spectrum we see today. We work with the client every step of the way, from identifying the client's needs, to putting the finished product in place.

Database Design and Conversion: As a part of our mission to provide solutions to our clients we provide a host of data center services, from conversion to modernization to cleanup. Huber has a dedicated team of experts with experience in nearly all data center technologies, including both mobile and virtual database platforms. Our team is here to help clients with any sized challenge, from Microsoft Access libraries to Big Data arrays. Our dedicated and proven consultants will work to develop a strategy that will help put data to work for our clients.

Infrastructure Management: Not only does Huber sell the servers our clients need to operate productively, we are a full-service IT infrastructure management company as well, with experts in software, networking and storage products. Our skilled employees work in collaboration with our clients' IT departments to recommend, implement and maintain all facets of their network. We work with large to small businesses and state and local government agencies to provide the infrastructure management services needed to maximize efficiency.

Storage Networking Services: As the cost of disk space falls, the amount of disk space an organization must manage grows. Huber assists with getting control of a client's storage area environment and helps to simplify the storage area management while increasing its flexibility and networking capabilities. We have experience taking diverse machine-specific storage area networking arrays and combining or consolidating them into a single shared environment over x86, power and mainframe architectures. By sharing storage, clients can more accurately allocate storage space, manage it from a single pane, and decrease the cost of expansion.



Cloud Storage Services: As use of the cloud expands to provide services and platforms, the ability to have a tiered storage environment that incorporates local high speed access with off-site archival features has come into play. Tiered cloud storage appliances allow clients to have the local high-speed data access that their business requires, while also replicating less utilized data and archival copies to cheaper off-site storage in the cloud. In some instances, clients can incorporate cloud storage solutions that have multiple appliances at different locations and, in addition to cloud storage and archival, replicate data to remote offices through a simple interface with minimal network configuration.

IBM Software Suite: Huber is an IBM Platinum Business Partner in both hardware and software. We offer IBM software consulting to guide clients to what products would be best for them, engaging IBM experts to help analyze those client needs to find software that is a good fit. At Huber, we have certifications in each of IBM's software pillars, which allow us to expertly find satisfying solutions for client software. We rely on IBM expertise to help move us forward with new opportunities in software. Our experience with the catalog of IBM software products affords us an advantage in working with clients on maintenance and renewal as well.

Microsoft Support: Huber is a Microsoft Gold Certified Partner, with demonstrated expertise with Microsoft technologies and a proven ability to provide top-notch support to meet clients' needs. Our consultants are experienced with the entire Microsoft Suite with an emphasis on some of the core Microsoft products such as: Windows servers, SQL Server, and Active Directory. One of our most popular Microsoft offerings is our hosted or on premise Microsoft Exchange.

Backup Solutions: Data backup is about more than just being able to restore lost files. In the security climate of today's IT, it is a safeguard for malicious attempts against a network and data. Traditional backup products and services were based off of the concept of a daily full backup. The technology available today allows us to get more granular, including hourly incremental backups, or even up-to-the-minute backup protection. The other element of backups is how long it takes to recover them. With the products available today, a restore can be almost instantaneous, while movement of backup data to its final resting place in production happens behind the scenes. Huber & Associates has vast experience with products for backup and recovery solutions on all platforms, including Windows, Linux, IBM i, AIX, Unix, Mobile Devices, and more. We also offer subscription-based services that allow clients to backup data to a public cloud or a private cloud in our state-of-the-art datacenter.

Routers and Switches: Huber works with several partners to provide our clients with a wide array of solutions & services for routers and switches. As an example of what we can achieve in this area, we have taken clients in Mid-Missouri from MPLS networks to site-to-site VPN tunnels to save them thousands of dollars a month. As for our expertise, Huber is a Premier Certified Cisco Partner, and our engineers are CCNA and CCNP certified. Our engineers also are BCNE certified in our partnership with Brocade. We are experienced and up-to-date in working with routers and switches, from implementation to ongoing maintenance and support.

Network Security Assessments: The day-to-day pressures and responsibilities of running a business can leave some aspects of the organization undermanaged, especially when it comes to network security. More often than not, people learn of network security vulnerabilities only when the problem presents itself – costing time and money. Huber is a leader in providing security for networks. Our engineers are expert in not only performing network security audits, but also creating and maintaining network firewalls for maximum protection against intrusion.

Huber & Associates continues to enhance our solutions portfolio outlined above, with a primary focus on managed services (Cybersecurity, 24/7 Help Desk, Networking, End User Computing, Cloud, SQL, Power Systems, Intel Systems.)

Huber & Associates takes a unique approach to managed services. We feel that we differentiate ourselves with assigned proactive roles that will be designated to your company upon onboarding. These assigned resources will be your focal point to ensure that your needs are taken care of. In addition, our team utilizes industry-leading Remote Monitoring & Management (RMM) and Customer Record Management (CRM) tools to manage and document your environment so that our Help Desk team can pick up and assist as needed.

Client Solutions Executive (Kayla Wilbers, kwilbers@teamhuber.com)

Kayla Wilbers will be your assigned Client Solutions Executive. Kayla is celebrating 14 years at Huber this Fall. She began as Marketing Director and transitioned to sales in Spring of 2014. Over the last decade, Kayla has consistently worked with city municipalities, county governments, national and local associations, along with public safety organizations including 911 dispatch, sheriff's departments, police departments and affiliated groups. Kayla's sales role has allowed her to work directly with her clients to acquire the right hardware, software, and services solutions that exceed their IT goals. Over the last decade, Kayla has been instrumental to her clients' successes. Providing exceptional client service is her top priority, and she always invests the time needed to learn her clients' businesses so she can bridge communications between her clients and the Huber technical teams. Kayla is energetic, organized, and dependable, and she will be a superior liaison and point-of-contact for the City of Osage Beach.

Technical Account Manager *(to be assigned upon onboarding)*

The TAM is a resource that will be dedicated to help you make IT decisions on a quarterly basis. Our TAM resources have vast experience in IT and will help make sure that you are keeping up with current technology and making good IT decisions. If at any point you have concerns with your IT environment, you can use this person as a resource to help get your questions answered.

Virtual Chief Information Security Officer (vCISO) *(to be assigned upon onboarding)*

The vCISO will perform the following services in support of your account:

- 30-minute monthly briefing
- On-boarding software report review
- Periodic software report review
- Analytics review, vulnerability scans and domain monitoring for compromise
- Recommendations on defined policies and procedures related to IT security
- Guidance on Drive Encryption

Help Desk Technicians:

Huber has an enterprise-class ticketing system and multiple help desk resources available to help as issues arise. These resources are constantly watching your environment and can spot errors as they occur. They are trained to quickly notify our Clients and begin to help remediate issues that may arise. If you have any questions or trouble that is related to your network environment, you can also submit help desk tickets, which Help Desk technicians will complete for you. If the problem is too complex, they will quickly escalate it to a Tier 3 resource that can come onsite to fix the issue. Huber answers our phone live (24 hours a day/7 days a week/365 days a year), to be available to provide service to you when issues arise. This is an important and unique offering provided by Huber.

Past Performance and References

Huber has **over 550 customers**, and we manage over **5,000 end points across 31 states**.

Our clients, year after year, give us an outstanding customer satisfaction rating, which typically is due to our technical staff's outstanding skill level, but more importantly, our commitment to delivering our clients the correct solution, the first time, in a timely manner.

Huber maintains advanced technical certifications (350+) from leading technology vendors. These certifications have various dependencies in order to meet the requirements to fulfill our obligations with our clients, contracts, business partners, and business practices.

Being an IBM Business Partner for Systems and Services, as well as a Business Partner with many other industry leaders (for example, Microsoft, Cisco, Lenovo, VMware, etc.) signifies that we are committed to delivering a high level of proven customer satisfaction, measured regularly by an independent survey company. The process of re-qualification as a Business Partner is conducted through a combination of external audits and self-assessment, using detailed questionnaires and the adherence to rigorous technical and business criteria.

In addition to the above, we measure our success in other ways:

- o Ongoing Customer Satisfaction Surveys
- o Key Business Initiatives for our Management Team
- o Best Practices Benchmarks in our Industry
- o Peer Comparisons via Consulting Firm's Quarterly Analysis
- o Revenue, Expenses, Profit

Huber's reputation as a vendor with the State is second to none. We have dedicated a team of sales, services and administrative personnel to State & Local Government accounts and we have delivered end-to-end solutions that have helped the State of Missouri maximize benefits of information sharing across their enterprise. Our sales and technical teams have extensive hands-on experience with the State of Missouri's infrastructure environment, including a significant relationship supporting the OA Data Center.

In addition to Managed IT Services, Huber & Associates has provided ongoing support for State & Local Government infrastructure environments through the following types of services:

- o Configuring environment and operating systems
- o Installation and configuration of software
- o Capacity planning
- o Disk utilization
- o Database management and administration
- o Resource management
- o Backup and recovery management
- o Disaster recovery
- o System testing
- o Middleware configuration and management
- o Systems integration (including Logical partitioning, Storage (SAN))
- o SAN design
- o Logical and physical network design
- o Diagnostic activity
- o Load balancing and management reviews
- o Business analysis
- o Systems analysis
- o Application design
- o Application coding/programming
- o Application testing

- o Application documentation and technical writing
- o Education/updates on new IT technology

The number and diversity of these projects gives us the ability to approach any new engagement with confidence that we will be able to provide a high level of service to our State and Local Government clients.

Following are three references for services similar to the proposed services for the City of Osage Beach.

References	
Company name	Cole County, Missouri
Contact person	Brian Ridenhour
Telephone number	573-634-9063
E-mail address	Bridenhour@colecounty.org
Project description	Managed IT Services
Company name	Audrain County
Contact person	Tracy Graham
Telephone number	573-473-5895
E-mail address	tgraham@audraincounty.org
Project description	Managed IT Services
Company name	Camden County
Contact person	James Gohagan
Telephone number	573-836-4910
E-mail address	james_gohagan@camdenmo.org
Project description	Managed IT Services

Proximity To & Familiarity with the City

As a partner to the City of Osage Beach, Huber brings you ...

- A Partner who is located ***within a short driving distance to the City of Osage Beach***, which gives us the flexibility to provide as-needed resources and support
- A Partner with an outstanding reputation of providing excellent products, services, and support to Missouri State and Local Government agencies
- A Partner who is a Woman-owned Business Enterprise (WBE) that holds multiple State of Missouri contracts through which State and Local Government agencies in Missouri can procure hardware, software, and services
- A Partner with 130+ skilled employees and teaming relationships with other leading hardware, software, and service providers nationwide, providing you the breadth and depth of technical expertise to bring about productivity and performance changes that positively affect the bottom line for the constituents you serve
- A Partner who not only has the personnel required to support your needs, but who also has the facilities, systems and infrastructure required to provide support
- A Partner who is proud to have developed and maintained long-term relationships with our clients, employees, and business partners
- A Partner who lives up to our Core Values of 'Integrity, Service, Excellence, Teamwork, Fun, and Accountability' and our Purpose 'To Have a Hero's Impact on Everyone We Encounter'

Cost Breakdown

Huber Proposed Pricing	
Huber Managed Services Network, VOIP, and Cybersecurity	\$8,100/ Month
Products ▪ Huber SentinelOne EDR ▪ Huber SOC SIEM ▪ Huber Network Monitoring Tools ▪ Huber Security Training and User Phish Test ▪ Huber Internal/External Vulnerability Detection Tools ▪ Dark Web Monitoring	\$2,500/ Month
Total Monthly Investment:	\$10,600/month
Annual PEN Test Charge:	\$10,350/annual
One-Time Setup Charge:	\$7,500/OTC

Scope of Work

Section 2: RFP Scope

The selected vendor will be responsible for delivering the following services:

A. Network Management

- Network Monitoring: Continuous monitoring of network performance, bandwidth usage, and traffic patterns.
- Proactive Maintenance: Routine updates and patching of routers, switches, firewalls, and other network equipment.
- Network Troubleshooting: Diagnosing and resolving network issues promptly to minimize overall downtime.
- Network Optimization: Proactive configuration and optimization of all network equipment to ensure highest network efficiency.
- WAN/LAN Management: Management of Wide Area Network (WAN) and Local Area Network (LAN) infrastructure.
- VPN Services: Managing secure Virtual Private Network (VPN) access for remote employees and partners.
- Technology Integration: Support for integrating new network technologies and hardware as required.
- Collaboration: Work directly with Cybersecurity team and Osage Beach personnel.

B. Cybersecurity Services

- Threat Detection and Response: Monitoring cybersecurity threats, incident detection, and real-time response to security breaches.
- Email Security: Ensure the City is applying highest level of security on O365 platform. Perform phishing campaign and other user training.
- Endpoint Protection: Management of antivirus, antimalware, and endpoint security software.
- Firewall Management: Configuration, monitoring, and regular updates to firewall and intrusion detection/prevention systems (IDS/IPS).
- Penetration Testing: Performing periodic vulnerability assessments and penetration testing to identify potential weaknesses in the system.
- Security Information and Event Management (SIEM): Implementing and managing an SIEM solution to aggregate and analyze security event data.
- Data Backup and Disaster Recovery: Ensuring regular data backups, disaster recovery planning, and quick restoration of operations in case of an incident.
- Compliance Management: Ensuring adherence to industry-specific security standards, including but not limited to the Privacy Act of 1974, CJIS, PCI, and ISO/IEC 27001.

C. VoIP Management

- Mitel Phone System: Total management of on-premises phone system. Daily support and maintenance of Mitel Phone System.

D. Reporting and Analytics

- Performance Reporting: Monthly or quarterly reports on network and cybersecurity performance, incidents, and recommendations.
- Security Audits: Conducting regular security audits and providing detailed audit reports for internal and external compliance purposes.

Section 3: Osage Beach IT Profile

- Overview of City environment:
- 6 locations: City Hall, Public Works, City Park, Peanick Park, Lee C Fine Airport, and Grand Glaize Airport
- 24-hour 911 Communications Center, Ambulance, and Police Department
- 20 servers (a mix of virtual 'Hyper-V' and physical). Dell PowerEdge various models
- Dell and Panasonic PC's, HP & Sharp Printers, Ubiquity and D-Link APs
- 130 Microsoft Office 365 accounts
- Mitel VoIP, MiVoice Business, 6930w & 6940w IP Phones
- Key Programs/Software: MULES, CJIS, Intrado, Omnigo/ITI, AXON, SCADA, DNAFusion, Milestone XProtect, O365, Barracuda Email Security, Barracuda VPN client, Incode/Tyler Technology, WhatsUp Network Monitoring

Huber Response:

Huber understands and shall comply with the requirements outlined by the City of Osage Beach in this RFP. In addition to the scope stated above, Huber will coordinate an annual cybersecurity table top discussion with key stakeholders from the City to keep you informed about the evolving cybersecurity landscape.

Upon award, Huber will enter into a Professional Services Agreement with the City specifying the scope of included services. Any project-related IT services (i.e. installation and configuration of new or replacement equipment) may be purchased via a separate Statement of Work (SOW).



ORDER FOR HUBER ADVANTAGE MANAGED SERVICES

This ("Order") for Huber Advantage Managed Services is entered into by and between

City of Osage Beach ("Client")

and

Huber & Associates, Inc. ("Huber")

With its principal place of business at:
1000 City Parkway
Osage Beach, MO 65065
Telephone: (573) 302-2020

With its principal place of business at:
1400 Creek Trail Drive
Jefferson City, MO 65109
Telephone: (888) 634-5000

This Order is subject to and hereby incorporates the terms and conditions of the Master Agreement entered into between the parties on the Effective Date, and appended to this Order. This Order, together with the Master Agreement, constitutes the entire agreement between Client and Huber for Managed Services as outlined herein, and supersedes any previous understandings, commitments, or agreements, oral or written, with respect to the subject matter of this order. In the event of any conflict or discrepancy between the terms or provisions of the Master Agreement and this Order, the terms and provisions of the Master Agreement shall control and govern unless this Order specifically references the conflicting term in this Agreement and that such term is superseded by this Order. Any term used herein that is defined in the Master Agreement shall have the same meaning as set forth in the Master Agreement.

The Sections included in this Order are outlined below:

1. Term and Renewal
2. Fees and Payment Schedule
3. Scope of Services
4. Out of Scope Services
5. Additional Terms and Conditions

IN WITNESS WHEREOF, the parties have caused this Order to be executed as of the last date signed below:

City of Osage Beach

Huber & Associates, Inc.

By: _____

By: _____

(type or print)

(type or print)

Title: _____

Title: _____

Date: _____

Date: _____

The start date ("Effective Date") for the HA Managed Services will be established by Huber upon receipt of signed Order from Client. Huber will fill in the Effective Date on the line below, prior to returning an executed copy to Client for file.

_____ ("Effective Date")

1. TERM AND RENEWAL

1.1. Term

The "Initial Term" of this Order shall begin on the Effective Date and remain in effect for a period of **36 months**. Client may elect to cancel this Order—with at least 30 days written notice—at any time prior to the expiration of the Initial Term, upon the condition that Client pay the amount due for the remainder of the term.

1.2. Renewal Term

- (a) Immediately following the expiration of the Initial Term or the then current Renewal Term, the Term of this Order shall be automatically renewed for additional renewal terms of 12 months each (each a "Renewal Term"), unless either party provides written notice to the other party terminating this Order at least 30 days prior to the expiration of the Initial Term or then current Renewal Term. Client may elect to cancel this Order—with at least 30 days' written notice—at any time prior to the expiration of any Renewal Term, upon the condition that Client pay the amount due for the remainder of the term.
- (b) For any Renewal Term, Huber may review the Monthly Service Fees; and if Huber desires to vary the Monthly Service Fees for the Renewal Term Huber must give Client 45 days' written notice of the new Monthly Service Fees prior to the commencement of any such Renewal Term.

2. FEES AND PAYMENT SCHEDULE

2.1. Monthly Fees

Monthly Service Fee will be **\$10,600/per month**, invoiced to Client on a monthly basis, and will become due and payable upon receipt. The Monthly Service Fee is based upon the Managed Services included in the Scope of Services, Location and the Covered Devices as further described below. Any changes in the scope of services, Location or Covered Devices will result in a change in the Monthly Service Fee. In the event that any component of the Monthly Service Fee is based upon a third party product, service or software license, and the terms of such third party change in a manner that materially affects the price or condition of the Managed Services stated herein (e.g., unlimited storage for which storage becomes limited by the vendor or provided on an unlimited basis for additional costs), then the portion of the Monthly Service Fee associated with such materially changed third party product, service or software license will be equitably adjusted by the parties. Managed Services may be suspended at Huber's option if any payment is not received within thirty (30) days following the date due.

One-Time Setup Charge

One-time Setup Charge is **\$7,500**, invoiced prior to Agreement start.

2.2. Covered Devices

The Monthly Service Fee is based on the quantities of Covered Devices listed in Appendix A. The Monthly Service Fee is subject to change if Client adds or subtracts Covered Devices, or should there be any changes to the Client's environment.

A 5% change (increase or decrease) in the contracted device lists that is continued for a 1-month period will result in a contract addendum. The Addendum will document the updated Covered Device list and new Monthly Service Fee.

2.3. Location

The Monthly Service Fee is based upon the Managed Services being provided for the following location(s): **City Hall, Public Works, City Park, Peanick Park, Lee C Fine Airport, and Grand Glaize Airport** (the "Location"). Any change in the Location(s) or additional Location(s) will be considered outside the scope of this Order, will require an amendment to this Order, and may result in a change in the Monthly Service Fee.

2.4. Services Implementation: Emergency and Extraordinary On-boarding and Transition Work

The terms of any implementation services, if applicable, with respect to the Managed Services are set forth a separate billable Statement of Work.

2.5. Utility-based Software Billing

Huber will monitor the number of software licenses currently utilized by the Client under the agreement. The monthly fee will be adjusted on the Client's next invoice to reflect the current number of licenses used, as well as any increased license costs by the third-party software vendor.

2.6. Software License Fees Upon Termination

In the event of termination of this Agreement, any ongoing software license fees shall remain the responsibility of the Client. The Client agrees to pay Huber for the remainder of the license period, or until the full balance of the license fees have been paid, whichever comes first.

3. SCOPE OF SERVICES

3.1. Services Included. Huber agrees to perform Information Technology (IT) managed services as defined in the table in Appendix B (collectively the "Managed Services") for Client's Covered Devices at the Location(s) outlined in Section 2.3. For clarification, Huber is only responsible for the Managed Services designated as Huber's responsibility in the table in Appendix B; Client is responsible for the items designated as Client's responsibility.

3.2. Service Delivery. All Services will be provided remotely. If regularly scheduled onsite services are included within the scope of this agreement, those services will be outlined in the 'Scope Additions/Modifications' Appendix.

3.3. Security Disclaimer. Huber can only provide reasonable assurances that the Managed Services will endeavor to minimize the amount of exposure to security risk and better prepare the Client for a more secure networking environment and does not guarantee that intrusions, compromises, or other unauthorized activity will not occur on Client's network or systems. Additionally, Huber is neither responsible for, nor will be held liable for, any system failures due to unforeseen security, configuration, installation anomalies, or the use of recommended software during this process.

3.4. Hours of Support

- (a) Managed Services, including Remote Help Desk Support, will be provided to Client by Huber through remote means between the hours of 8:00 a.m. – 5:00 p.m. Central time Monday through Friday, excluding public holidays.
- (b) After-hours emergency support is included for Severity 1* issues only. Any other support issues will be addressed on the next business day during the normal help desk hours set forth above.

**A Severity 1 issue is defined as a system—or major application or component—going down and no bypass alternative being available, critically impacting Client's ability to do business.*

3.5. Support Contact Information

Email for Support Requests: help@teamhuber.com
 Help Desk: 573-634-5000

3.6. Support Tiers

The following table details Huber's Support Tier Levels:

Tier	Definition
<i>Tier 1</i>	Tier 1 Support is responsible for filtering Remote Help Desk Support calls and managing the most basic types of service requests and troubleshooting. Tier 1 Support also performs ticket routing and escalation to Tier 2 and Tier 3 support. At maximum, a Tier 1 issue should take no more than 1 hour of support time to resolve. If it exceeds this allotted time with no expectation of resolution by Tier 1 within the next 30 minutes, the support request moves to Tier 2.
<i>Tier 2</i>	Tier 2 Support is responsible for managing more advanced service requests that cannot be resolved by Tier 1 support within an hour. Working off the foundation developed by Tier 1 staff, Tier 2 staff prioritize work based on severity. At maximum, a Tier 2 issue should take no more than 2 hours of support time to resolve. If it exceeds this allotted time, the support request is

	moved to specialized resource at the Tier 3 level. Tier 2 support maintains ownership of the ticket throughout this process to ensure appropriate Client follow-up.
<i>Tier 3</i>	Tier 3 support is responsible for managing highly advanced and typically specialized service requests that cannot be resolved by Tier 2 support within a 2-hour timeframe. Dependent on the size, severity, and scope of issues escalated to Tier 3 support requests at this level are resolved as promptly as possible by order of severity. If the support required is complex or will require a separate scope of work, it will result in a billable project being undertaken in accordance with Section 4 below.

3.7. **Support Resolution.** Tier 1 Services should be defined in a Customer Operations Manual. Huber will review the Manual on a quarterly basis to define the scope and service level expected with each duty. For all tiers, the problem resolution time can depend on external parameters such as coordination with third party vendors or service providers. The issue will be escalated to the vendor/service provider where resolution will depend on the engagement of such vendor/service provider. Huber is not responsible and has no liability for the resolution of the incident or the resolution time where the third party vendor or service provider is involved or the issue relates to a third party product or tool; however, the Huber will stay engaged as needed to assist until the issue is resolved by the third party vendor or service provider.

3.8. **Ownership.** Hardware and/or software installed by Huber for the purposes of supporting and monitoring Client's Covered Devices and IT environment will be used and accessed only by Huber and Client as authorized by Huber and will be removed by Huber upon expiration or termination of the Term. Title to and/or ownership of any such hardware, software, other devices, or any other intellectual property (instructions, operation manuals, methodologies, etc.) provided to Client by Huber for sole use with respect to the Managed Services provided hereunder shall remain with Huber or the third-party manufacturer thereof, as applicable. Client agrees not to tamper with, modify, make error corrections, or otherwise alter any hardware, software, or device provided to Client under the Order, nor will Client permit third parties not authorized by Huber to do the same. All such devices must be returned to Huber immediately upon termination of this Order for any reason, and Client hereby agrees to permit Huber (or its licensors, vendors, or service providers) entry into Client's location upon termination in order to remove and retrieve all Huber-provided devices. Client must contact Huber within five (5) days of such termination to schedule pickup, or Client shall be deemed to have purchased such device(s) and shall be invoiced for the replacement cost of such device(s). Any invoice sent to Client in accordance with the prior sentence will be due upon receipt.

3.9. Recommendations/Minimum Specifications

- (a) Huber may from time to time give reasonable advice or recommendations to Client in connection with the Managed Services, including without limitation as to the following (collectively the "Minimum Specifications"):
 - i. Minimum Specifications for Covered Devices (which will be made available upon request)
 - ii. The acquisition of hardware, software, and new operating systems
- (b) If Client does not follow the recommendations or advice provided pursuant to clause (a) within 30 days of such being provided by Huber, Huber may, in its absolute discretion:
 - i. Take any action necessary up-to and including terminating the Order by written notice to the Client;
- (c) Costs required to bring Client's environment up to the Minimum Specifications are not included in the Managed Services under this Order and will be agreed upon in a separate Addendum hereto or separate Order, each executed by both parties.
- (d) Client agrees and accepts that Huber will not in any circumstances be liable to the Client for any damage or loss associated with any advice and recommendation provided by Huber except to the extent that the damage or loss is directly caused by Huber's willful or negligent act or omission.

3.10. Client Obligations and Covenants

Client must:

- (a) Ensure that its employees and other persons permitted to access the Covered Devices are appropriately trained, competent, and do not misuse or recklessly or negligently damage the Covered Devices. In the event Huber requires remote access in order to provide any of the Managed Services and Client does not provide Huber such remote access, Huber shall not be held liable to provide such Managed Services or resolve any support issues. Client represents and warrants to Huber that Client has obtained all necessary consent from any Client employees, consultants and third party

manufacturers, vendors and licensors in order for Huber to access the Covered Devices and Client's IT environment and to provide the Managed Services.

- (b) Client has sole responsibility for the accuracy, quality, integrity, legality, reliability, appropriateness, and intellectual property ownership or right to use of any data, information or material of Client (collectively the "Data") which is provided to Huber or for which Huber is provided access to pursuant to this Order. By using the Cloud Services for Business Continuity and any other applicable Managed Services, Client hereby authorizes and grants Huber a license to use, reproduce, access, view, modify, reformat, translate, copy, display, disclose, distribute, and transfer Client's Data, solely and to the limited extent necessary to perform Huber's obligations hereunder, including, without limitation, the Cloud Services, and exercise Huber's rights hereunder. Client represents, warrants and agrees that Client has full authority to use, disclose, and transmit the Data to Huber and that the Data will not: (i) infringe any copyright, trademark, patent or other intellectual property or proprietary right of others; (ii) misappropriate any trade secret; (iii) be deceptive, fraudulent, defamatory, obscene, pornographic, invasive of another's privacy, hateful, or racially, ethnically or otherwise objectionable; (iv) contain any viruses, worms or other malicious computer programming codes able to damage the Managed Security Services; or (v) otherwise violate any applicable laws or the rights of a third party. In the event that Huber reasonably believes any Data contains illegal content or otherwise violates any of the foregoing restrictions, Huber reserves the right to refuse or disable Client's access to, or remove or delete such Data, provided that Huber will use reasonable efforts to contact Client prior to any such restriction, removal or deletion. In the course of providing Managed Services, Huber shall not be responsible or liable for the deletion, correction, destruction, damage, loss or failure to store any Client Data. Client has, and shall retain, ownership of all Data, but acknowledges and agrees that Huber (and its licensors, vendors, and service providers) will have full and complete access to the Data and any other information entered into or otherwise available through the Managed Services and can use, reproduce, access, view, modify, reformat, translate, copy, display, disclose, distribute, and transfer the same in accordance with their policies and procedures.
- (c) Give Huber, its employees and consultants with necessary documentation, information, and access to the Covered Devices and Client's IT systems to enable Huber to carry out and provide the Managed Services. Client acknowledges and accepts that such access may interrupt or disrupt Client's business while such service is being conducted. Failure to provide the necessary documentation, information, and/or access will result in delayed Managed Services.
- (d) Where requested by Huber in order to provide the Managed Services, shut down or cease using in whole or part of the Covered Devices until permitted by Huber to resume use. If it is impractical for Client to shut down or cease use of the Covered Devices at the time requested by Huber, Client must notify Huber as such and the parties must reschedule such work to occur at a time appropriate for both parties. Where Client wishes to reschedule work under this clause, Huber will not in any circumstances be liable for any loss, damage or delay which occurs in connection with any delay in the work to be performed.
- (e) Ensure that all its employees, agents, and contractors cooperate with Huber at all times and provide Huber with support and assistance as reasonably required.
- (f) Maintain genuine and upgraded software licensing and be responsible for conforming to all licensing requirements
- (g) Maintain necessary third party manufacturer, vendor or licensor support agreements and provide any required approval or authorization with such third parties in order for Huber to work with such third parties in order to provide the Managed Services.
- (h) Provide a list of serial numbers of all covered devices and promptly notify Huber of any changes to Client's Covered Devices or IT environment.
- (i) Provide a Point of Contact (POC) to assist in the development, review and approval of the Customer Operations Manual.

4. OUT OF SCOPE SERVICES

4.1. General Rule

Any services not specifically set forth in Section 3.1 as included in the Managed Services provided by Huber are out of scope and not included in the Managed Services. Any such additional services, including without

limitation those set forth in Section 4.2 below, will require an Addendum to this Order or a separate Order, each executed by both parties before Huber will provide any such services.

4.2. Certain Exclusions

Without limiting the generality of the foregoing statement in Section 4.1 or any other services specifically excluded from the Managed Services in this Order, below is a non-exhaustive list of items not included in the Managed Services under this Order, and which require either an Addendum to this Order or a separate Order, each executed by both parties, before Huber will provide any such items. For purposes of clarification, and without limiting the generality of Sections 4.1 and 4.2, Client acknowledges and agrees that (i) the Managed Security Services are limited to monitoring only, and (ii) if any security incident occurs with respect to Client's systems, Huber will not provide, and will not have any responsibility to provide, any assistance or services in connection with managing or responding to such incident unless the parties enter into an Addendum to this Order or a separate Order, each executed by both parties, with respect to such incident management and response services.

- (a) Purchasing of any software, hardware or any proprietary packages which are not specifically provided by Huber as required by this Order are not the responsibility of Huber, not part of this Order, and will be considered out of scope.
- (b) Maintaining applications or software packages, whether acquired from Huber or any other source.
- (c) Programming (modifications of software code) and program (software) maintenance.
- (d) Scripting/Power Shell.
- (e) Training services.
- (f) Adding new PC's to the existing environment. (Upon request, Huber can assist Client with adding new PC's; this service will be billed hourly at Huber & Associates' current hourly rate.)
- (g) Replacing a server or upgrading network hardware. (Upon request, Huber can assist Client with this service. This service is considered a project and will be quoted and billed separately.)
- (h) After-hours emergency support is included with Huber Advantage Complete for Severity 1 issues only. Any after-hours emergency support for other issues is out of scope and will be billed hourly at 1.5 times Huber's current hourly rate.
- (i) Website Support. *(Upon request, Huber can assist Client in replacing or supporting their website. This service is considered a project and will be quoted and billed separately.)*

5. ADDITIONAL TERMS AND CONDITIONS

- 5.1. Huber shall not be liable for hardware or software failure or costs associated with hardware or software failures on equipment. The manufacturer is responsible for all hardware and software support. Huber encourages Client to maintain, and Client shall be solely responsible for maintaining, warranty and maintenance coverage for all hardware and software.
- 5.2. Huber shall not be liable for any vendor-provided software/hardware support charges associated with escalating the troubleshooting of vendor-specific support issues. These issues will be identified and reported to the Client for approval.
- 5.3. Client acknowledges and agrees that (except to the extent that such fault and/or failure arises as a direct result of any configuration carried out by Huber in relation to such device), Huber shall not be liable for any failure and/or delay in the Managed Services to the extent that it is caused by, or contributed to (whether directly or indirectly), any failure of any third-party software or equipment. Further, Huber does not guarantee that any firewall or device (whether supplied by Huber or a third party) will detect, obstruct and/or prevent any viruses, trojan horses, worms or unauthorized access or intrusion to Client's network and/or computer system.
- 5.4. Notwithstanding any warranty provided in the Master Agreement, including without limitation the warranty set forth in Section 8 therein, Huber does not warrant that the provision of the Managed Services will be fault free or uninterrupted. Huber is not responsible for consequences which may derive from service interruptions arising from causes beyond Huber's control. Further, Huber will not be liable for any losses suffered by Client that could have been prevented by Client. Notwithstanding any warranty provided in the Master Agreement, including without limitation the warranty set forth in Section 8 therein, Huber provides the Managed Services

as is and disclaims all representations and warranties to the fullest extent permitted by law. Without limiting the foregoing, Huber disclaims all implied warranties, including, without limitation, the implied warranty of merchantability and implied warranty of fitness for a particular purpose. For purposes of clarification, it is understood and agreed that this provision supersedes any provision in the Master Agreement that provides for a warranty, including without limitation the warranty set forth in Section 8 therein. Client acknowledges and agrees that it is not entering into this Order in reliance upon any representations and warranties related to the Managed Security Services, and Huber will not have any liability whatsoever for any decision made or action taken (or not taken) by Client in reliance upon the Managed Services.

- 5.5. Huber may, in its sole discretion, upgrade, enhance, change and modify the Managed Services, including by discontinuing the Managed Services or any aspect or feature thereof (collectively, "**Modifications**"). Any Modifications will be subject to this Order. Huber will use reasonable efforts to provide Client with notice of adverse and material changes to the Managed Services.
- 5.6. Client's right to use the Managed Services is limited to use for Client's internal business purposes. Client may not use the Managed Services to provide security services to any third party or in any commercial manner and doing shall be deemed a material breach of this Order.
- 5.7. Client agrees to fully indemnify, defend, and hold harmless Huber and its directors, officers, shareholders, representatives, employees, and agents from and against any claims, proceedings, injuries, liabilities, losses, costs or expenses (including litigation expenses and reasonable attorneys' fees) arising out of Huber's possession of Client's Data.

Appendix A

Covered Devices

- 20 servers (a mix of virtual 'Hyper-V' and physical); Dell PowerEdge various models
- Dell and Panasonic PC's, HP & Sharp Printers, Ubiquity and D-Link APs
- 130 Microsoft Office 365 accounts
- Mitel VoIP, MiVoice Business, 6930w & 6940w IP Phones

DRAFT

Appendix B

Huber Advantage – Services Scope

Technical Account Manager (TAM) Services			
No.	Responsibility Description	Huber Advantage	Client
1.1	<i>Technical Services Briefing (TSB):</i> - Provide summary of Client's environment. - Conduct a periodic review of the TSB with a C-level representative of the Client to determine areas for improvement or change.	X	
1.2	<i>Architectural Services:</i> Design new solutions and upgrades to Client's existing environment based upon issues identified during the review of the TSB.	X	
1.3	<i>Budgetary Planning:</i> Provide assistance with Client's IT Planning and Budgeting process by making recommendations on changes to the environment and providing budgetary quotes for any proposed designs.	X	
1.4	<i>User and System Onboarding:</i> Document system build procedures for new systems.	X	
1.5	<i>Warranties & Maintenance:</i> Track Huber-facilitated maintenance contracts on Covered Devices and provide recommendations to Clients on renewals.	X	
Client Responsibilities			
1.6	<i>Technical Services Briefing:</i> At least one C-level individual will participate in a periodic review of the TSB to determine areas for improvement or change.		X
1.7	<i>Budgetary Planning:</i> Client agrees that at least one C-level individual will participate in all budgetary planning meetings.		X
1.8	<i>Software:</i> Client is responsible for any software audits requested by any software company. <i>In the event of an audit, assistance in responding would be a separate billable project.</i>		X
1.9	<i>Warranties & Maintenance:</i> Client is responsible for submitting all warranty registrations to the original manufacturer.		X
1.10	<i>Facility Maintenance:</i> - Client is responsible for maintaining environmental controls to ensure optimal performance of all Huber managed devices. - Client is responsible for all interior cabling (walls, ceilings, multi-floor drops, etc.)		X

Scope continued on next page.

Network Administration Services			
No.	Responsibility Description	Huber Advantage	Client
2.1	<i>Network Diagram:</i> Create and maintain a visual diagram of all core infrastructure and edge network device connections.	X	
2.2	<i>Network Device Firmware:</i> Perform firmware upgrades on a periodic basis.	X	
2.3	<i>User Management:</i> Provide authorized users access (VPN) to managed systems via a secure, brokered environment.	X	
2.4	<i>Miscellaneous Management:</i> Document all network information needed to support Client (passwords, vendor info, organizational procedures, etc.)	X	
2.5	<i>Configuration Backups:</i> Maintain a configuration backup of all network devices following any network configuration change. (Must adhere to Huber supported technologies)	X	
2.6	<i>Technology Checklist:</i> Perform an annual review of Client Network Infrastructure (firewalls, switches, routers, APs) against a best practices checklist.	X	
2.7	<i>Remote Basic Network Monitoring/Alerting/Response:</i> 24/7/365 fault monitoring of critical network devices and automated alerting. Fault monitoring entails a near real-time up/down status indicator on a device to ensure its availability to the network. This is a reactive process. Service Level Target: 1-hour response during normal business hours 4-hour response after-hours	X	
Client Responsibilities			
2.8	This section intentionally left blank.		

Scope continued on next page.

System Administration Services			
No.	Responsibility Description	Huber Advantage	Client
3.1	<i>Servers and Workstations:</i> Implement Microsoft OS patches on broadly applied software ("Critical Patches"), fixes on known security vulnerabilities ("Security Patches"), and cumulative packages of hotfixes, security patches, critical patches, and other updates ("Service Packs") on a standard monthly cadence.		X
3.2	<i>Virtualization Technology:</i> Perform Critical Patches and Security Patches for VMWare or Hyper-V on an annual basis. Version upgrades are performed on an as-requested scheduled basis. <i>(Additional cost and/or outages may be required.)</i>		X
3.3	<i>Remote Basic Systems Monitoring:</i> 24/7/365 fault monitoring of critical system resources (Memory, disk and CPU utilization). Fault monitoring entails a near real-time up/down status indicator on a device to ensure its availability to the network. This is a reactive process. Service Level Target (Critical events): 1-hour response during normal business hours 4-hour response after-hours		X
3.4	<i>SAN/NAS:</i> As applicable, provide fault monitoring, volume creation and deployment on supported manufacturer hardware. Firmware updates applied as needed.		X
3.5	<i>Supported Third Party Applications:</i> Implement Critical Patches, Security Patches, and Service Packs on a standard monthly cadence. Supported Third Party Applications as of the Effective Date of this Order: Adobe Reader®		X
3.6	Data Backups (Essentials Level of Support)* - Nightly backups On-site minimum of 14 days - Nightly backups Off-Site minimum of 7 days** - Ability to restore anything from whole servers (if virtual) to file level - Backups monitored daily by Huber Systems Team - Backup inventory monitored and reported to Client by TAM * Backup is for up-to 3 terabytes of data; any additional backup requirements require an amendment to this Order. **Minimum bandwidth and latency requirements must be met in order to allow for offsite backups. The amount of bandwidth needed will vary based on amount of data being transmitted. Restoration to normal productive use is beyond the scope of this Order and will require a separate Order. In addition, disaster recovery for longer than one month is beyond the scope of this Order and will require a separate Order. <i>Waiver of Coverage: In the event Client disregards the written guidance of Huber in the maintenance or replacement of business critical systems, Client waives their right to all services outlined in the Data Backups Section.</i>		X
Client Responsibilities			
3.7	<i>Critical Systems:</i> Client to establish a list of critical systems and provide to Huber for review and approval on a quarterly basis.		X
3.8	<i>Device Availability:</i> Ensure devices remain available for general support and monitoring at all hours. (i.e. in order to monitor remotely or patch, the device must remain on and connected to the client network.)		X
3.9	Client will notify Huber of creation of new users. Client will not add additional users without notifying Huber.		X
3.10	Client is responsible for providing a list of all servers requiring backup.		X

Scope continued on next page.

End User Computing Services			
No.	Responsibility Description	Huber Advantage	Client
4.1	<i>Basic Desktop Support and User Onboarding-Off boarding</i>		X
Client Responsibilities			
4.2	<i>Device Availability/Security:</i> Client is responsible for ensuring devices remain available for general support and monitoring at all hours. (i.e. in order to monitor remotely or patch, the device must remain on and connected to the network.)		X
4.3	If a less than a 1-week turnaround on failed PC's is required, Client must maintain a spare or utilize Huber's Hardware as a Service offering.		X
4.4	Client is responsible for disposing of old devices taken out of productive use.		X
4.5	<i>Mobile Devices (Tablets and/or Personal Phones):</i> Huber will send instructions for configuring email on personal phones.		X
4.6	<i>Apple Devices:</i> Client is responsible for support of all Mac-based machines.* * For Apple Devices, Huber's support is limited to the following: • Creating new Users • Assistance with installing Printers, Adobe Cloud, and Microsoft Office • Connecting to and/or troubleshooting Windows Network Shares • Connecting to Wireless • Configuring VPN Access (Meraki & Cisco AnyConnect) • Configuring business email (Local Exchange, Intermedia, O365)		X

Scope continued on next page.

Help Desk Services			
No.	Responsibility Description	Huber Advantage	Client
5.1	<i>Remote Help Desk Support:</i> Provide a centralized access point to Client to manage all reactive Tier 1 and Tier 2 support requests.		X
5.2	<i>On Site Support:</i> On an as-needed basis, perform onsite support for Tier 1 – Tier 3 issues that cannot be resolved remotely or otherwise require physical access to Client's systems.		X
5.3	<i>Workstations (Microsoft Windows):</i> Troubleshooting operating system, hardware, network connection, and share file / folder access issues.		X
5.4	<i>Line of Business (LOB) Applications*:</i> Huber will assist the Client's staff in performing a warm hand-off with the Support Vendor for the LOB Application.		X
5.5	<i>Printers and Other Ancillary Devices:</i> Support network-based printer issues that deal with local printer setup through USB or printers shared through a print server.		X
Client Responsibilities			
5.6	<i>Client Availability:</i> Client agrees to make themselves available to assist in troubleshooting or resolving support requests.		X
5.7	<i>Line of Business (LOB) Applications:</i> - Client is responsible for maintaining an up to date support, maintenance, and / or warranty agreement with the LOB Application vendor, as well as meeting all minimum requirements that vendor may place in order to receive support. - Client is responsible for implementing Critical Patches, Security Patches, and Service Packs for all LOB Applications.		X
5.8	<i>Printers and Other Ancillary Devices:</i> - Client is responsible for all hardware-related printer issues. - Client is responsible for maintaining the configuration of physical devices with known best practices based on the findings of ongoing scans and agreed-upon policies and procedures.		X

**Additional 'best effort' or other support can be quoted upon request at Huber's then current professional services rates based on Huber's skill and knowledge with the LOB Application in question. Given the variety of LOB Applications that exist, Huber makes no warranty that it has the skills, training, or knowledge base required in order to support any LOB Application. In order to be eligible for the 'warm handoff' with Support, Client must have and maintain an up-to-date support agreement with their LOB Application vendor.*

Scope continued on next page.

Huber Managed Cyber – Services Scope

Proactive Security Services			
No.	Responsibility Description	Huber	Client
1.1	<i>Monthly Security Briefing:</i> Monthly security briefing on Client's environment. This briefing will include verbal discussion of: - Security analytics, monitoring, and vulnerability remediation efforts - Recommendations on policies and procedures related to IT Security.	X	
1.2	<i>Quarterly Technical Services Briefing:</i> Quarterly security briefing on Client's environment. This briefing will include formal write-up describing: - Topics included within the Monthly Briefing - Overview of software operating within the Client's environment	X	
1.3	<i>Training:</i> - Provide all users with approximately 1 hour of web based security training - Conduct a 1 – 2 hour onsite training session annually (upon request)	X	
1.4	<i>DNS Services:</i> Deploy cloud based tool to block malicious web based destinations (malware) before a connection is established	X	
1.5	<i>DKIM/DMARC Services*:</i> - Provide recommendations and guidance to maintain existing DKIM and DMARC records. - DKIM = DomainKeys Identified Mail - DMARC = Domain-based Message Authentication, Reporting and Conformance *Assumes Client already has DKIM/DMARC in place. If not, implementation would be a billable project.	X	
Client Responsibilities			
1.6	<i>Security Briefing:</i> At least one C-level individual will participate in a monthly Security Briefing each year.		X
1.7	<i>Point of Contact:</i> Client is responsible for providing contact information (phone and email) for a designated POC to receive all alerts or other notifications.		X

Scope continued on next page.

Security Monitoring & Vulnerability Management			
No.	Responsibility Description	Huber	Client
2.1	<i>End User:</i> Perform a quarterly phishing expedition against Client end users.	X	
2.2	<i>Device & Account Management:</i> Provide ongoing monitoring of critical actions or changes, including: - Identify new devices added to restricted networks - Identify unauthorized logins or login attempts to restricted computers - User profiles added to VIP's business workstation for additional monitoring (e.g. Business Owner, Key Executive) - Identify newly installed software on locked down computers - Identify new user accounts granted administrative rights - Identify existing user accounts promoted to administrator authority	X	
2.3	<i>Dark Web:</i> - Configure Client's domain for Dark Web Monitoring. - Our Security Operations Center (SOC) will provide ongoing monitoring of the Dark Web for compromised accounts. - After Huber review, alerts will be sent to the Client Point-of-Contact via encrypted email of any compromised email addresses and related credentials.	X	
2.4	<i>Network & Server Log Management:</i> - Implement log management - Proactively monitor and analyze logs related to all covered firewalls and servers. - Notify Client Point-of-Contact of alerts electronically or via phone after initial review by Huber team	X	
2.5	<i>Vulnerability Management:</i> - Install and configure vulnerability scanner. - Perform internal vulnerability scans on a quarterly basis. Scans to be performed during business hours during the last week of the month. - Perform external vulnerability on up to 16 external IP addresses on a weekly (minimum) or continuous basis as necessary. - Research vulnerabilities identified on Client's network and develop an Action Plan to resolve them. (Remediation may entail additional expense.)	X	
Client Responsibilities			
2.6	<i>Device & Account Management:</i> Client is responsible for providing a list of all devices that require additional scrutiny (e.g. restricted, locked down, or VIP)		X
2.7	<i>Dark Web:</i> Client is responsible for providing: A list of all domains to be monitored		X
2.8	<i>Vulnerability Management:</i> Client is responsible for providing: - Credentials for accessing systems on the network. - A list of IP ranges or IP addresses to be scanned. - A preferred scanning window (Note: Time to scan depends on the size of the environment.) - Ensuring all systems are on the network at the time of the scan to maximize value		X
2.9	<i>Log Management:</i> Client is responsible for providing a list of all devices to be connected to a log management system.		X

End of Scope Section

Appendix C

Scope Additions/Modifications

VOIP Management

- **Mitel Phone System: Total management of on-premises phone system. Daily support and maintenance of Mitel Phone System.**

DRAFT

BID OPENING

IT Managed Services

10/4/2024 10:00 a.m.

The following bids were opened by Annie Wallander and witnessed by Angie Bouwens.

Bidder Name		Amount of Bid
Huber & Associates	Total monthly fee:	\$10,600.00
	Annual fee:	\$10,350.00
	Onetime fee:	\$7,500.00
Marco	Onetime fee:	\$17,500.00
	Monthly Meeting fee:	\$3,000.00
	Management fee:	\$13,800.00
	3 Year contract with Mitel:	\$14,073.00
Chameleon Integrated Serv.	1 st 4 weeks (Est.):	\$20,043.20
	Monthly fee (Est.):	\$19,115.00
	Penetration test (Est.):	\$5,000.00-\$30,000.00
	User devices:	\$6,400.00
	License fees:	\$40.00 per user
Lancesoft	Set-up:	\$12,000.00
	Monthly fee:	\$7,500.00
	License cost:	\$750.00
CNC	Total fee per year:	\$250,000.00
Converged Tech. Sol. (No Mitel services offered)	Monthly charge:	\$4,575.00

Note:

FedEx delivered an envelope at 11:30. The label has our address however the inner package is for an RFQ for the City of Hiram. The FedEx labels must have been mixed up in error from the sender. Mikael Bean was advised of the delivery.

10/4/24ab 1:30 p.

City of Osage Beach
Agenda Item Summary

Date of Meeting: November 21, 2024
Originator: Tara Berreth, City Clerk
Presenter: Tara Berreth, City Clerk

Agenda Item:

Bill 24-75 - An ordinance of the City of Osage Beach, Missouri, establishing and providing for the election procedures to be followed for the General Municipal Election to be held April 8, 2025 in the City of Osage Beach, Missouri. *Second Reading*

Requested Action:

Second Reading of Bill #24-75

Ordinance Referenced for Action:

Board of Aldermen approval required per Section 110.230. Ordinances, Resolutions, Etc. – Generally and Section 110.240 Adoption of Ordinances.

Deadline for Action:

Not Applicable

Budgeted Item:

Not Applicable

Budget Line Information (if applicable):

Not Applicable

Department Comments and Recommendation:

This bill proposes to establish election dates for the 2025 Municipal Election. The Missouri Comprehensive Election Act of 1977 requires an Ordinance to be adopted establishing the procedures to be followed for the General Municipal Election. Staff recommends approval.

City Attorney Comments:

Per City Code 110.230, Bill 24.75 is in correct form.

City Administrator Comments:

I concur with the department's recommendation.

AN ORDINANCE ESTABLISHING AND PROVIDING FOR THE ELECTION PROCEDURE TO BE FOLLOWED FOR THE GENERAL MUNICIPAL ELECTION TO BE HELD APRIL 8, 2025, IN THE CITY OF OSAGE BEACH, MISSOURI.

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF OSAGE BEACH, MISSOURI, AS FOLLOWS:

Section 1. That pursuant to the provisions of the Missouri Comprehensive Election Act of 1977, Chapter 115 RSMo, the City of Osage Beach will hold its General Municipal Election on the 8th day of April 2025 for the following offices:

<u>OFFICE</u>	<u>TERM</u>
Alderman from Ward I	Two Year Term
Alderman from Ward II	Two Year Term
Alderman from Ward III	Two Year Term

Section 2. That the dates for filing for the above offices shall commence on December 10, 2024. Candidates must file a Declaration of Candidacy with the City Clerk, 1000 City Parkway, Osage Beach, beginning at 8:00 a.m. on Tuesday, December 10, 2024, and continuing during regular business hours between 8:00 a.m. and 5:00 p.m. Monday through Friday, until Tuesday, December 31, 2024. City Hall will be closed on Monday, December 23, 2024, Tuesday December 24, 2024, and Wednesday December 25, 2024; therefore, no filings will be accepted on those dates.

Section 3. Section 105.030 of the Osage Beach Municipal Code is hereby reaffirmed as follows:

Section 105.030 Declaration of Candidacy — Dates for Filing.

- (a) Any person who desires to become a candidate for an elective City office at the general municipal election shall file with the City Clerk, not prior to the hour of 8:00 A.M. on the seventeenth (17th) Tuesday prior to, nor later than 5:00 P.M. on the fourteenth (14th) Tuesday prior to the general municipal election, a written declaration of intent to become a candidate at said election. The City Clerk shall keep a permanent record of the name of the candidate, the office for which the candidate seeks election, and the date and time of filing.
- (b) For candidates who file a declaration of candidacy with the City Clerk prior to 5:00 p.m. on the first day for filing, the City Clerk shall administer a random drawing in order to determine the sequence in which such candidates' names shall appear on the ballot. Each candidate shall draw a number at random at the time of filing and the number shall be recorded on the candidate's declaration of candidacy form. The names of candidates filing on the first day of filing for each office on each ballot shall be listed in ascending order of the numbers drawn. Thereafter candidates who file after the first day of filing shall be listed in chronological order on the ballot.

Section 4. Severability

The chapters, sections, paragraphs, sentences, clauses and phrases of this ordinance are severable, and if any phrase, clause, sentence, paragraph or section of this ordinance shall be declared unconstitutional or otherwise invalid by the valid judgment or degree of any Court of any competent jurisdiction, such

unconstitutionality or invalidity shall not affect any of the remaining phrases, clauses, sentences, paragraphs, or sections of this ordinance since the same would have been enacted by the Board of Aldermen without the incorporation in this ordinance of any such unconstitutional or invalid phrase, clause, sentence, paragraph or section.

Section 5. That this Ordinance shall be in full force and effect from and after the date of passage and approval of the Mayor.

READ FIRST TIME: November 7, 2024

READ SECOND TIME:

I hereby certify that the above Ordinance No. 24.75 was duly passed on _____, by the Board of Aldermen of the City of Osage Beach. The votes thereon were as follows:

Ayes:

Nays:

Abstentions:

Absent:

This Ordinance is hereby transmitted to the Mayor for his signature.

Date

Tara Berreth, City Clerk

Approved as to form:

Cole Bradbury, City Attorney

I hereby approve Ordinance No. 24.75.

Michael Harmison, Mayor

Date

ATTEST:

Tara Berreth, City Clerk

City of Osage Beach

Agenda Item Summary

Date of Meeting: November 21, 2024
Originator: Andrew Bowman, City Engineer
Presenter: Andrew Bowman, City Engineer

Agenda Item:

Bill 24-76- An ordinance of the City of Osage Beach, Missouri, authorizing the City Administrator to sign a change order #1 with Capital Paving & Construction, LLC for the Osage Beach Parkway Extension project for an amount not to exceed \$1,450.00.
Second Reading

Requested Action:

Second Reading of Bill #24-76

Ordinance Referenced for Action:

Board of Aldermen approval required for purchases over \$25,001 per Municipal Code Chapter 135; Article II: Purchasing, Procurement, Transfers, and Sales.

Deadline for Action:

Yes this change has already happened and was implemented on the project.

Budgeted Item:

Yes - Change Order #1 is for \$1,450.00 and was for safety enhancements for working adjacent to, and due to the size of equipment, on Highway 54. However, this project is still well under budget.

Budget Line Information (if applicable):

Budget Line Item/Title: 20-00-773216 -- Osage Beach Parkway

FY2024 Budgeted Amount:	\$1,760,000
FY2024 Expenditures to Date :	(\$ 53,267)
FY2024 Available:	\$1,706,733
Total Contract Amount	\$498,284.30
Total available Amount after contract	\$1,208,448.70

FY2024 Requested Amount:	\$1,450.00
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Department Comments and Recommendation:

Capital Paving & Construction, LLC is requesting Change Order No.1. This work consists of providing 6 additional construction signs, 30 additional channelizers and a flashing arrow panel. Settlement of costs based upon the agreed price of \$1450.00

lump sum. The extra material was used to conduct a temporary lane closure on Highway 54. The guardrail sub-contractor Collins and Hermann expressed a safety concern with the installation process of the guardrail called out in the plans. The original scope of work called out that the installation could be performed from the shoulder. However due to the size of the equipment and the narrow width of the shoulder on Highway 54 at the planned location, working from the closed shoulder or outside the shoulder was not possible. The temporary lane closure allowed for enough room to safely work and install the planned guardrail. The temporary lane closure complied with MoDOT's Typical Application of Traffic Control found in MoDOT EPG 616.8.33S (TA-33S)

I recommend approval

City Attorney Comments:

Per City Code 110.230, Bill 24-76 is in correct form.

City Administrator Comments:

I concur with the department's recommendation.

AN ORDINANCE OF THE CITY OF OSAGE BEACH, MISSOURI, AUTHORIZING THE CITY ADMINSTRATOR TO SIGN WITH CAPITAL PAVING & CONSTRUCITON, LLC FOR THE OASGE BEACH PARKWAY EXTENSION PROJECT FOR AN AMOUNT NOT TO EXCEED \$1,450.

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF OSAGE BEACH, AS FOLLOWS:

Section 1. The Board of Aldermen of the City of Osage Beach hereby authorizes the City Administrator to sign change order #1 with Capital Paving and Construction LLC, Inc in a form substantially similar in terms and content contained in the Agreement attached to this ordinance as Exhibit "A."

Section 2. Total expenditures or liability authorized under this Ordinance shall not exceed One Thousand Four Hundred Fifty Dollars. (\$1,450.00)

Section 3 The City Administrator is hereby authorized to take such further actions as are necessary to carry out the intent of this Ordinance and Contract.

Section 4 This Ordinance shall be in full force and effect upon date of passage.

READ FIRST TIME: November 7, 2024 READ SECOND TIME:

I hereby certify that the above Ordinance No. 24.76 was duly passed on , by the Board of Aldermen of the City of Osage Beach. The votes thereon were as follows:

Ayes: Nays: Abstentions: Absent:

This Ordinance is hereby transmitted to the Mayor for his signature.

Date

Tara Berreth, City Clerk

Approved as to form:

Cole Bradbury, City Attorney

I hereby APPROVE Ordinance No. 24.76.

Michael Harmison, Mayor

Date

ATTEST:

Tara Berreth, City Clerk



City of Osage Beach, Missouri

Change Order Details

21KC40016 OSAGE BEACH PKWY MODOT J5S3508 & LPA S402(601)

Description	Osage Beach Parkway extension to Executive Drive, approximately 0.12 miles south of the current south termination point of Osage Beach Parkway near Lazy Days Road.
Prime Contractor	Capital Paving & Construction, LLC PO Box 104960 Jefferson City, MO 65110-4747
Change Order	1
Status	Pending
Date Created	10/08/2024
Summary	CO #1 - Additional Traffic Control for Lane Closure along US-54
Awarded Project Amount	\$498,919.30
Authorized Project Amount	\$498,919.30
Change Order Amount	\$1,450.00
Revised Project Amount	\$500,369.30

New Items

Line Number	Item ID	Unit	Quantity	Unit Price	Extension
Section: 1000 - ROADWAY					

Line Number	Item ID	Unit	Quantity	Unit Price	Extension
5001	616-99.01	LS	1.000	\$1,450.000	\$1,450.00

MISC.: Traffic Control for Lane Closure

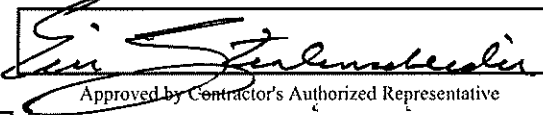
Reason: Additional traffic control was needed for a lane closure on US 54. This was change was needed due to safety concerns of having enough shoulder space for guardrail installation. This work consists of providing 6 additional construction signs, 30 additional channelizers and a flashing arrow panel. Settlement of costs based upon the agreed price of \$1450.00 lump sum.

1 item	Total: \$1,450.00
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THE CONTRACTOR IS HEREBY DIRECTED TO MAKE THE ABOVE CHANGES FROM THE CONTRACT.

THE TERMS OF SETTLEMENT OUTLINED ABOVE ARE HEREBY AGREED TO:

CONTRACTOR



10/10/24

Approved by Contractor's Authorized Representative - DATE



10-10-2024

Recommended by Engineer: DATE

Approved by Owner: DATE

Approved by MoDOT DATE

616.8.33S (TA-33S) Stationary Lane Closure on a Multi-Lane Highway

- **Always use advance warning signs and channelizers:**
 1. Use EPG 616.33SD (TA-33SD) Short Duration Lane Closure on a Multi-Lane Highway for setting advance warning signs.
- **Always use a protective vehicle with a flashing arrow panel (FAP) and a truck/trailer mounted attenuator (TMA).**
 1. Activate high intensity rotating, flashing, oscillating, or strobe lights.
 2. Position the protective vehicle/TMA a minimum of 150 feet in advance of the work space, if possible.
 3. Operate the FAP in the four-corner or alternating diamond caution mode.
- **For roadways posted at 45 mph or less, a work vehicle may be used as the protective vehicle.**
 1. Activate high intensity rotating, flashing, oscillating, or strobe lights.
 2. Position the work vehicle/protective vehicle a minimum of 150 feet in advance of the work space, if possible.
 3. If used, operate the flashing arrow panel in the four-corner or alternating diamond caution mode.
 4. Once you exit the work vehicle, return only when adjusting position or ready to leave the work location.

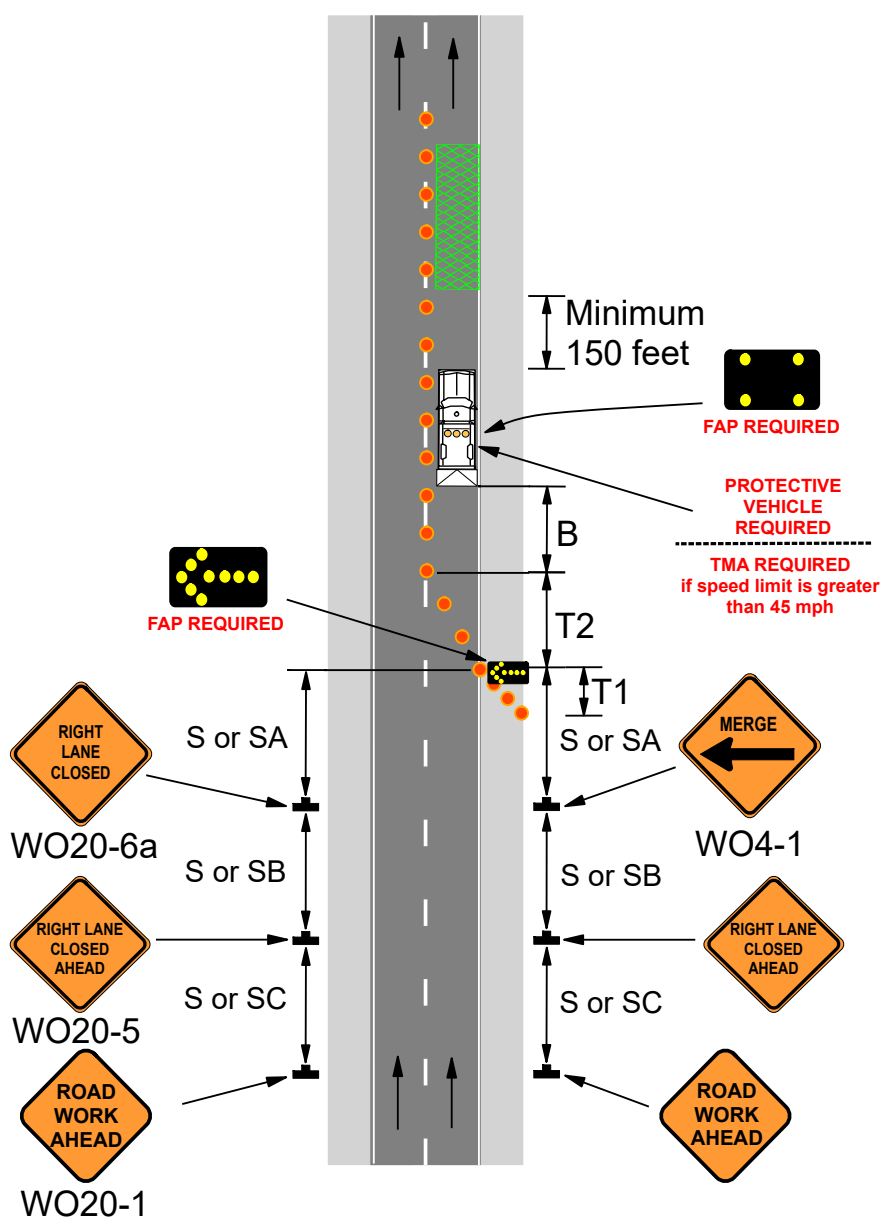
For other operations, refer to:
• Mobile: 1. EPG 616.35M (TA-35M) Mobile Operation on Multi-Lane Highway. • Short Duration (60 minutes or less): 1. EPG 616.8.33SD (TA-33SD) Short Duration Lane Closure on a Multi-Lane Highway. • Long-term Stationary Operations: 1. EPG 616.6.2.2 Flags and Advance Warning Rail System. 2. EPG 616.6.78 Temporary Markings. • Nighttime Operations: 1. EPG 616.6.83 Warning Lights for use of sequential lights. • Speed Limit Guidance: 1. EPG 616.12 Work Zone Speed Limits for speed limit guidelines.

616.8.33S (TA-33S) Stationary Lane Closure on a Multi-Lane Highway

SPEED	SIGN SPACING (ft.)	TAPER LENGTH (ft.)		RECOMMENDED	CHANNELIZER SPACING (ft.)	
Permanent Posted (mph)	Divided (S)	Shoulder (1) (T1)	Lane (2) (T2)	BUFFER LENGTH (ft.) (B)	Tapers	Buffer/ Work Areas
0-35	200	70	245	250	35	40
40-45	500	150	540	360	40	80
50-55	1000	185	660	495	50	80
60-70	SA - 1000 SB - 1500 SC - 2640	235	840	730	60	120

1. Shoulder taper length based on 10 ft. (standard shoulder width) offset. 2. Lane taper length based on 12 ft. (standard lane width) offset.

TYPE OF ROADWAY	SIGN HEIGHT	MAXIMUM WORK ZONE LENGTH (L)	Channelizer	Flashing Arrow Panel (FAP)	Protective Vehicle
URBAN	1' Portable 7' Post	1 Mi.			
RURAL DIVIDED	1' Portable 7' Post	2 Mi.			



Date:

Type of Work:

Location:

Work Zone Specialist:

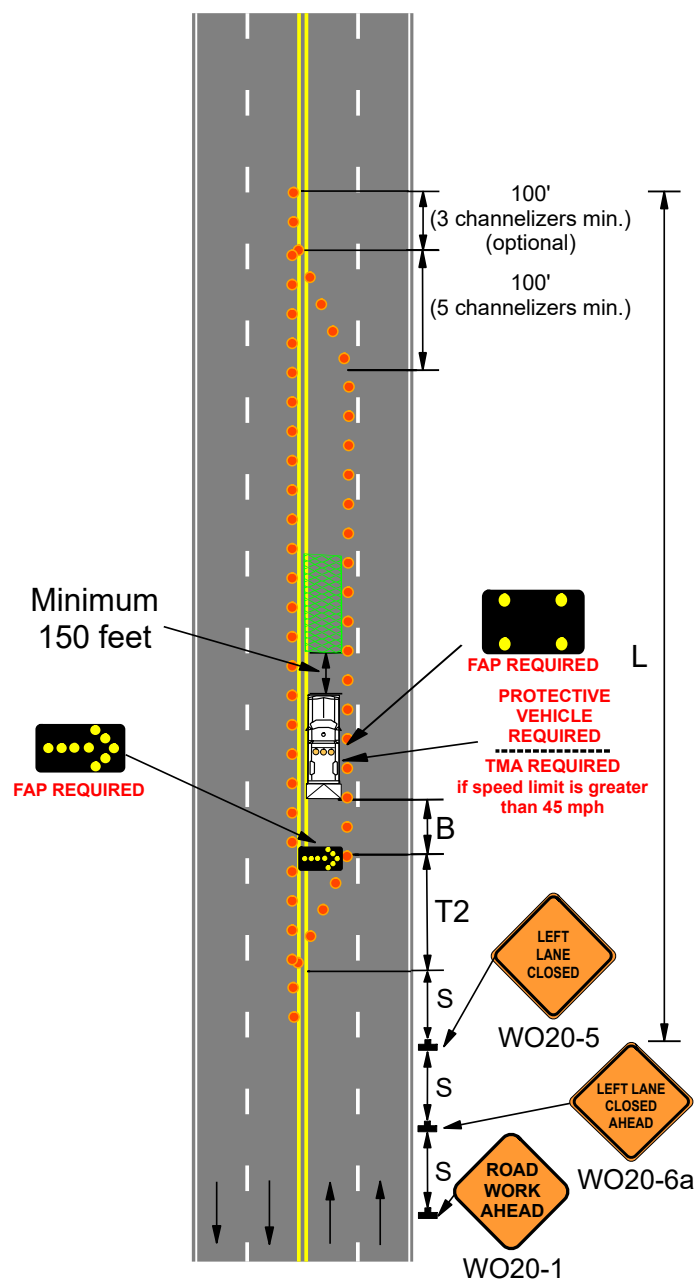
Field Notes:

616.8.33S (TA-33S) Stationary Lane Closure on a Multi-Lane Highway

SPEED	SIGN SPACING (ft.)	TAPER LENGTH (ft.)		RECOMMENDED	CHANNELIZER SPACING (ft.)	
Permanent Posted (mph)	Undivided (S)	Shoulder (1) (T1)	Lane (2) (T2)	BUFFER LENGTH (ft.) (B)	Tapers	Buffer/ Work Areas
0-35	200	70	245	250	35	40
40-45	350	150	540	360	40	80
50-55	500	185	660	495	50	80
60-70	1000	235	840	730	60	120

1. Shoulder taper length based on 10 ft. (standard shoulder width) offset. 2. Lane taper length based on 12 ft. (standard lane width) offset.

TYPE OF ROADWAY	SIGN HEIGHT	MAXIMUM WORK ZONE LENGTH (L)	Channelizer	Flashing Arrow Panel (FAP)	Protective Vehicle
URBAN	1' Portable 7' Post	1 Mi.	Sign	Work Space	Truck/Trailer Mounted Attenuator (TMA)
RURAL UNDIVIDED	1' Portable 5' Post	3 Mi.			



Date:

Type of Work:

Location:

Work Zone Specialist:

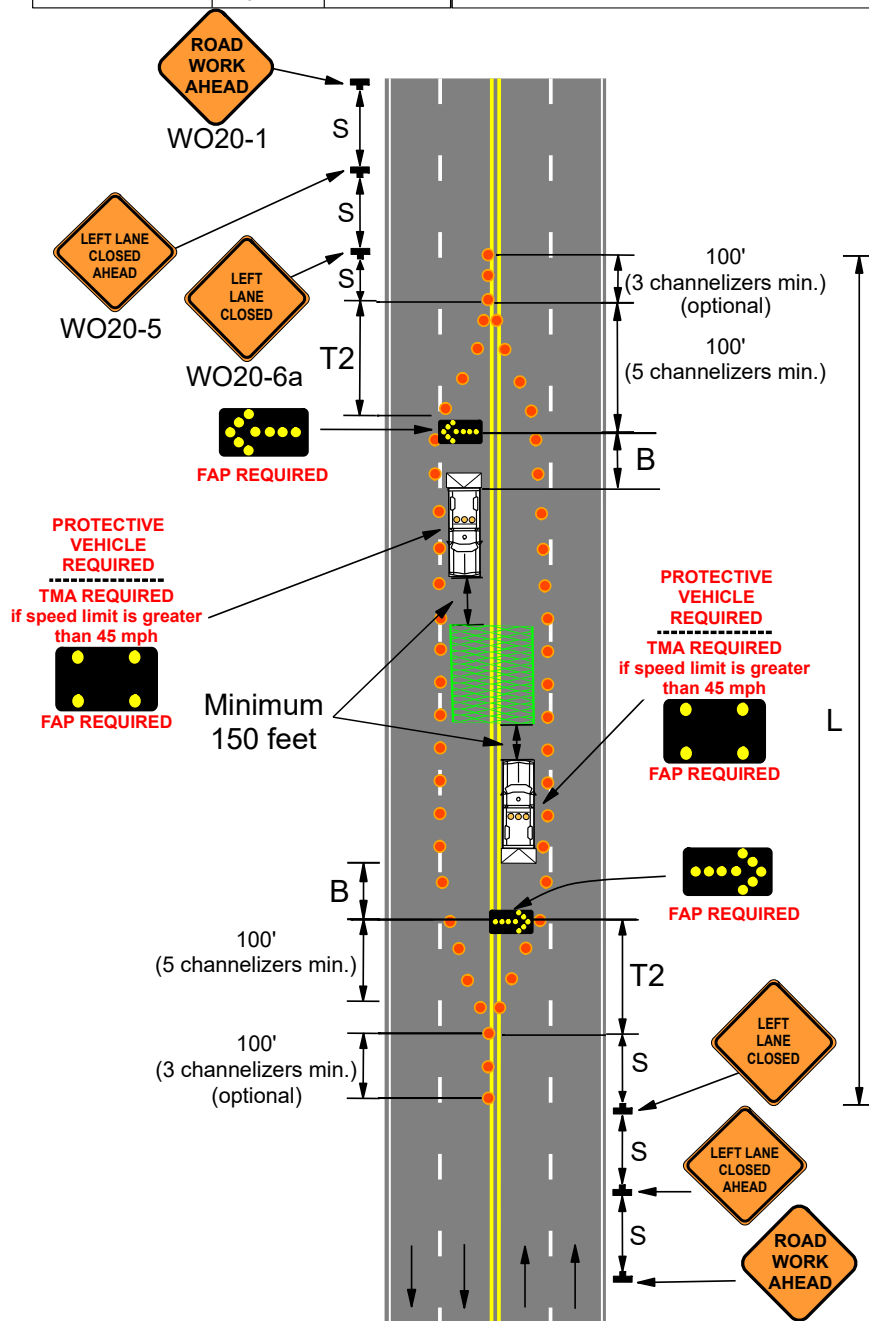
Field Notes:

616.8.33S (TA-33S) Stationary Lane Closure on a Multi-Lane Highway with Encroachment

SPEED	SIGN SPACING (ft.)	TAPER LENGTH (ft.)		RECOMMENDED	CHANNELIZER SPACING (ft.)	
Permanent Posted (mph)	Undivided (S)	Shoulder (1) (T1)	Lane (2) (T2)	BUFFER LENGTH (ft.) (B)	Tapers	Buffer/ Work Areas
0-35	200	70	245	250	35	40
40-45	350	150	540	360	40	80
50-55	500	185	660	495	50	80
60-70	1000	235	840	730	60	120

1. Shoulder taper length based on 10 ft. (standard shoulder width) offset. 2. Lane taper length based on 12 ft. (standard lane width) offset.

TYPE OF ROADWAY	SIGN HEIGHT	MAXIMUM WORK ZONE LENGTH (L)	Channelizer	Flashing Arrow Panel (FAP)	Protective Vehicle
URBAN	1' Portable 7' Post	1 Mi.	Sign	Work Space	Truck/Trailer Mounted Attenuator (TMA)
RURAL UNDIVIDED	1' Portable 5' Post	3 Mi.			



Date:

Type of Work:

Location:

Work Zone Specialist:

Field Notes:

City of Osage Beach

Agenda Item Summary

Date of Meeting: November 21, 2024
Originator: Andrew Bowman, City Engineer
Presenter: Andrew Bowman, City Engineer

Agenda Item:

Bill 24-79 - An ordinance of the City of Osage Beach, Missouri, authoring the Mayor to approve a contract with Maguire Iron Inc. for the Passover Water Tower Interior Painting Project for an amount not to exceed \$139,000.00. *First Reading*

Requested Action:

First Reading of Bill #24-79

Ordinance Referenced for Action:

Board of Aldermen approval required for purchases over \$25,001 per Municipal Code Chapter 135; Article II: Purchasing, Procurement, Transfers, and Sales.

Deadline for Action:

Budgeted Item:

Yes

Budget Line Information (if applicable):

Yes

Budget Line Item/Title: 30-00-774269 Tower & Well Improvements

FY2024 Budgeted Amount: \$451,700

FY202X Expenditures to Date (11/12/24): (\$ 78,259)

FY202X Available: \$373,441

FY202X Requested Amount: \$139,000.00

Department Comments and Recommendation:

The references have been checked with all good feedback. Conversation was had about the project, contractor seems excited for project. Project came in under Consultant Engineer's estimate and the City is able to add both Alternate Bid Items to the project while still staying under budget. This project is needed to maintain the Passover Water Tower Asset and improve its future reliability.

I recommend approval.

City Attorney Comments:

Per City Code 110.230, Bill 24-79 is in correct form.

City Administrator Comments:

I concur with the department's recommendation.

AN ORDINANCE OF THE CITY OF OSAGE BEACH, MISSOURI, AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT WITH MAGUIRE IRON INC FOR THE PASSOVER WATER TOWER INTERIOR PAINTING PROJECT FOR AN AMOUNT NOT TO EXCEED \$139,000.

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF OSAGE BEACH, MISSOURI, AS FOLLOWS:

Section 1. The Board of Aldermen hereby authorizes the Mayor to execute on behalf of the City a Construction Contract with Maguire Iron, Inc. under substantially the same or similar terms and conditions as set forth in “Exhibit A”.

Section 2. Total expenditures or liability authorized under this Ordinance shall not exceed One Hundred Thirty-Nine Thousand Dollars. (\$139,000.00)

Section 3. The City Administrator is hereby authorized to take such further actions as are necessary to carry out the intent of this Ordinance and Contract.

Section 4. This Ordinance shall be in full force and effect from date of passage and approval by the Mayor.

READ FIRST TIME:

READ SECOND TIME:

I hereby certify that the above Ordinance No. 24.79 was duly passed on , by the Board of Aldermen of the City of Osage Beach. The votes thereon were as follows:

Ayes:

Nays:

Abstain:

Absent:

This Ordinance is hereby transmitted to the Mayor for his signature.

Date

Tara Berreth, City Clerk

Approved as to form:

Cole Bradbury, City Attorney

I hereby approve Ordinance No. 24.79.

Date

Michael Harmison, Mayor

ATTEST:

Tara Berreth, City Clerk

Owner and Contractor recognize time is of the essence of this agreement and that Owner will suffer financial loss if the work is not completed within the time specified above, plus any extensions thereof allowed in allowance with Article 11 of the General Conditions. Owner and Contractor agree that as liquidated damages for delay, but not as a penalty, Contractor shall pay Owner Five Hundred dollars (\$ 500.00) for each and every calendar day of each section that expires following the time specified above for completion of the work.

ARTICLE V. This Agreement will not be binding and effective until signed by the Owner.

IN WITNESS WHEREOF, the Parties hereto have executed this contract as of the day and year first above written.

SIGNATURE:

ATTEST:

Owner, Party of the First Part

City Clerk

By _____
Name and Title

(SEAL)

*

LICENSE or CERTIFICATE NUMBER, if applicable _____

SIGNATURE OF CONTRACTOR:

IF AN INDIVIDUAL OR PARTNERSHIP

Contractor, Party of the Second Part

By _____
Name and Title

IF A CORPORATION

ATTEST:

Contractor, Party of the Second Part

Secretary

By _____
Name and Title

(CORPORATE SEAL)

STATE OF _____
COUNTY OF _____

On This _____ day of _____, 20____, before me appeared _____
to me personally known who, being by me duly sworn, did say that he is the _____ of _____
_____ and that the seal affixed to said instrument is the corporate seal of
said corporation by authority of its board of directors, and said _____ acknowledged said
instrument to be the free act and deed of said corporation.

(SEAL)

My commission Expires: _____

Notary Public Within and For Said County and State

Bid Tabulation
Passover Water Tower Interior Painting
Project No. LOR24-003
October 24, 2024



City of Osage Beach
1000 City Parkway • Osage Beach, MO 65065
Phone [573] 302-2000 • Fax [573] 302-0528 • www.OsageBeach.org

Item	Description	Unit	Quantity	Engineer's Estimate		Viking Paint LLC		TMI Coating	
				Unit Price (\$)	Total Cost (\$)	Unit Price (\$)	Total Cost (\$)	Unit Price (\$)	Total Cost (\$)
1	Interior Wet Areas Painting (includes removal of existing coating & installation of new coating system)	LS	1	\$165,000.00	\$ 165,000.00	\$ 77,700.00	\$ 77,700.00	\$ 172,000.00	\$ 172,000.00
2	Interior Dry Area Painting of the Fill Line (includes removal of existing coating & installation of new coating system)	LS	1	\$20,000.00	\$ 20,000.00	\$ 7,800.00	\$ 7,800.00	\$ 36,000.00	\$ 36,000.00
3	Interior Dry Area Painting of the Discharge Line (includes removal of existing coating & installation of new coating system)	LS	1	\$20,000.00	\$ 20,000.00	\$ 7,800.00	\$ 7,800.00	\$ 36,000.00	\$ 36,000.00
4	Expansion Coupling Installation	EA	2	\$10,000.00	\$ 20,000.00	\$ 17,500.00	\$ 35,000.00	\$ 14,000.00	\$ 28,000.00
5	Force Account	LS	1	\$10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
TOTAL BASE BID					\$ 235,000.00		\$ 138,300.00		\$ 282,000.00

Bid Tabulation
Passover Water Tower Interior Painting
Project No. LOR24-003
October 24, 2024

Item	Description	Unit	Quantity	Maguire Iron Inc		O & A Coating And Painting	
				Unit Price (\$)	Total Cost (\$)	Unit Price (\$)	Total Cost (\$)
1	Interior Wet Areas Painting (includes removal of existing coating & installation of new coating system)	LS	1	\$ 56,000.00	\$ 56,000.00	\$ 73,000.00	\$ 73,000.00
2	Interior Dry Area Painting of the Fill Line (includes removal of existing coating & installation of new coating system)	LS	1	\$ 5,000.00	\$ 5,000.00	\$ 18,500.00	\$ 18,500.00
3	Interior Dry Area Painting of the Discharge Line (includes removal of existing coating & installation of new coating system)	LS	1	\$ 5,000.00	\$ 5,000.00	\$ 18,500.00	\$ 18,500.00
4	Expansion Coupling Installation	EA	2	\$ 16,500.00	\$ 33,000.00	\$ 12,500.00	\$ 25,000.00
5	Force Account	LS	1	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
TOTAL BASE BID					\$ 109,000.00		\$ 145,000.00

BID FORM

To: Honorable Mayor and Board of Aldermen
City of Osage Beach, Missouri

Gentlemen:

THE UNDERSIGNED BIDDER, having examined the Instructions to Bidders, Contract Forms, Drawings, Specifications, General Conditions, Supplementary Conditions, and other related Contract Documents attached hereto and referred to herein, and any and all Addenda thereto; the location, arrangement, and construction of existing railways, highways, streets, roads, structures, utilities, and facilities which affect or may be affected by the Work; the topography and condition of the site of the Work; and being acquainted with and fully understanding (a) the extent and character of the Work covered by this Bid Form; (b) the location, arrangement, and specified requirements of and for the proposed structures and miscellaneous items of Work appurtenant thereto; (c) the nature and extent of the excavations to be made, and the type, character and general condition of the materials to be excavated; (d) the necessary handling and rehandling of excavated materials; (e) all existing and local conditions relative to construction difficulties and hazards, labor, transportation, hauling, trucking and rail delivery facilities; and (f) all local conditions, laws, regulations, and all other factors and conditions affecting or which may be affected by the performance of the Work required by the Contract Documents.

HEREBY PROPOSE and agrees, if this Bid is accepted, to enter into agreement in the form attached hereto, and to perform all Work and to furnish all required materials, supplies, equipment, tools and plant; to perform all necessary labor; and to construct, install, erect and complete all Work stipulated in, required by, in accordance with the Contract Documents and other terms and conditions referred to therein (as altered, amended, or modified by any and all Addenda thereto) for the total bid price.

Bidder hereby agrees to commence Work under this Contract on the thirtieth day after the Effective Date of the Agreement or, if a Notice to Proceed is given, on the day indicated in the Notice to Proceed. A Notice to Proceed may be given at any time within thirty days after the Effective Date of the Agreement.

Bidder acknowledges receipt of the following Addenda, which have been considered in the preparation of this Bid:

No. 1	Dated	October 16, 2024
No. _____	Dated	_____

Bidder agrees, if the bid is accepted, to perform all the work described in the Project Manual including all Addenda, for the following prices.

(See Next Page for Bid Form & Alternates)

Passover Water Tower Interior Painting

Base Bid

ITEM	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	EXTENDED PRICE
1	Interior Wet Areas Painting (includes removal of existing coating & installation of new coating system)	LS	1	\$56,000	\$56,000
2	Interior Dry Area Painting of the Fill Line (includes removal of existing coating & installation of new coating system)	LS	1	\$5,000	\$5,000
3	Interior Dry Area Painting of the Discharge Line (includes removal of existing coating & installation of new coating system)	LS	1	\$5,000	\$5,000
4	Expansion Coupling Installation	EA	2	\$16,500	\$33,000
5	Force Account	LS	1	\$ 10,000.00	\$10,000
Total Base Bid:					\$109,000

TOTAL BID IN WRITING: one hundred nine thousand dollars and zero cents

Alternate #1 (Replace Base Bid Line Item #2)

ITEM	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	EXTENDED PRICE
1	Interior Dry Insulation Coating of the Fill Line (includes removal of existing coating & installation of new coating system)	LS	1	\$15,000	\$15,000

Add Alternate #2

ITEM	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	EXTENDED PRICE
1	Interior Dry Area Painting (Excluding the Fill & Discharge Pipe) (includes removal of existing coating & installation of new coating system)	LS	1	\$20,000	\$20,000

Passover Water Tower Interior Painting

It is mutually understood and agreed by and between the parties of this Contract, in signing the Agreement thereof, that time is of the essence in this Contract. In the event that the Contractor shall fail in the performance of the Work specified and required to be performed within the period of time stipulated therefore in the Agreement binding said parties, after due allowance for any extension of time which may be granted under provisions of the General Conditions, the Contractor shall pay unto the Owner, as stipulated, liquidated damages and not as a penalty, the sum stipulated therefore in the Contract Agreement for each and every consecutive calendar day that the Contractor shall be in default.

In case of joint responsibility for any delay in the final completion of the Work covered by the Agreement; where two or more separate Agreements are in force at the same time and cover work on the same project and at the same site, the total amount of liquidated damages assessed against all contractors under such Agreement for any one day of delay in the final completion of the Work will not be greater than the approximate total of the damages sustained by the Owner by reason of such delay in completion of the Work, and the amount assessed against any Contractor for such one day of delay will be based upon the individual responsibility of such Contractor for the aforesaid delay as determined by and in the judgment of the Owner.

The Owner shall have the right to deduct said liquidated damages from any moneys in its hands, otherwise due or to become due to said Contractor, or sue for and recover compensation for damages for nonperformance of the Agreement at the time stipulated herein and provided for.

The undersigned hereby agrees to enter into Contract on the attached Agreement Form and furnish the necessary bond within fifteen (15) consecutive calendar days from the receipt of Notice of Award from the Owner's acceptance of this Bid, and to complete said Work within the indicated number of consecutive calendar days from the thirtieth day after the Effective Date of the Agreement, or if a Notice to Proceed is given, from the date indicated in the Notice to Proceed.

If this Bid is accepted and should Bidder for any reason fail to sign the Agreement within fifteen (15) consecutive calendar days as above stipulated, the Bid Security which has been made this day with the Owner shall, at the option of the Owner, be retained by the Owner as liquidated damage for the delay and expense caused the Owner; but otherwise, it shall be returned to the undersigned in accordance with the provisions set forth on page IB-5, paragraph 6.0 Bid Security.

Dated at Sioux Falls, SD this 21 day of October, 2024

LICENSE or CERTIFICATE NUMBER, if applicable _____

FILL IN THE APPROPRIATE SIGNATURE AND INFORMATION BELOW:

IF AN INDIVIDUAL: _____
Signature and Title

Typed or Printed Name

Doing Business As _____
Name of Firm

Business Address of Bidder: _____

Telephone No. _____

.....

IF A PARTNERSHIP:

Name of Partnership

Member of Firm (Signature)

Member of Firm (Typed or Printed)

Business Address of Bidder: _____

Telephone No. _____

.....

IF A CORPORATION: Maguire Iron, Inc.

Name of Corporation

By

Signature & Title

CEO

Gene Jones Jr.

Typed or Printed Name

ATTEST:

Secretary or Assistant Secretary Signature

(CORPORATE SEAL)

Scott Jones

Typed or Printed Name

Business Address of Bidder:

2001 E Robur Drive, Sioux Falls, SD 57104

Telephone No. 605-334-9749

If Bidder is a Corporation, supply the following information:

State in which Incorporated:

South Dakota

Name and Address of its: President

Gene Jones Jr.

2001 E Robur Drive, Sioux Falls, SD 57104

Secretary

Scott Jones

2001 E Robur Drive, Sioux Falls, SD 57104

City of Osage Beach

Agenda Item Summary

Date of Meeting: November 21, 2024
Originator: Andrew Bowman, City Engineer
Presenter: Andrew Bowman, City Engineer

Agenda Item:

Bill 24-80 - An ordinance of the City of Osage Beach, Missouri, City Administrator to sign a Change Order #1 with Construction Concept Corp. for the Osage Beach City Park Restroom project for an amount not to exceed \$2,380.50 *First & Second Reading*

Requested Action:

First & Second Reading of Bill #24-80

Ordinance Referenced for Action:

Board of Aldermen approval required for purchases over \$25,001 per Municipal Code Chapter 135; Article II: Purchasing, Procurement, Transfers, and Sales.

Deadline for Action:

Yes - A first and second reading has been requested to minimize the schedule impact due to the Change Order approval process.

Budgeted Item:

Yes the project was budgeted under the FY 2024 budget.

Budget Line Information (if applicable):

The original contract amount was \$156,897.00. Change Order #1 is \$2380.50 making the new contract amount \$159,277.50.

Department Comments and Recommendation:

The foundation of the City Park Maintenance building was assumed to have been built to code and the building have a solid foundation to attach to. Upon investigation, the foundation for the existing building was essentially non-existent. The type of construction of this addition attaches the new bathroom to the existing building. In order to prevent a settlement issue between the two structures over time a new foundation will have to be retrofitted for the existing building. A differential of settlement between the two buildings could potentially create numerous issues in the future shortening the lifespan of both the existing building and the addition.

City Attorney Comments:

Per City Code 110.230, Bill 24-80 is in correct form.

City Administrator Comments:

I concur with the department's recommendation.

AN ORDINANCE OF THE CITY OF OSAGE BEACH, MISSOURI, AUTHORIZING THE CITY ADMINISTRATOR TO SIGN CHANGE ORDER #1 WITH CONSTRUCTION CONCEPT CORP. FOR THE OASGE BEACH CITY PARK RESTROOM PROJECT FOR AN AMOUNT NOT TO EXCEED \$2380.50.

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF OSAGE BEACH, AS FOLLOWS:

Section 1. The Board of Aldermen of the City of Osage Beach hereby authorizes the City Administrator to sign change order #1 with Construction Concept Corp. in a form substantially similar in terms and content contained in the Agreement attached to this ordinance as Exhibit "A."

Section 2. Total expenditure or liability authorized under this Ordinance shall not exceed Two Thousand Three Hundred Eighty Dollars and Fifty Cents. (\$2380.50)

Section 3 The City Administrator is hereby authorized to take such further actions as are necessary to carry out the intent of this Ordinance and Contract.

Section 4 This Ordinance shall be in full force and effect upon date of passage.

READ FIRST TIME:

READ SECOND TIME:

I hereby certify that the above Ordinance No. 24.80 was duly passed on , by the Board of Aldermen of the City of Osage Beach. The votes thereon were as follows:

Ayes:

Nays:

Abstentions:

Absent:

This Ordinance is hereby transmitted to the Mayor for his signature.

Date

Tara Berreth, City Clerk

Approved as to form:

Cole Bradbury, City Attorney

I hereby APPROVE Ordinance No. 24.80.

Michael Harmison, Mayor

Date

ATTEST:

Tara Berreth, City Clerk



City of Osage Beach
1000 City Parkway • Osage Beach, MO 65065
Phone [573] 302-2000 • Fax [573] 302-0528 • www.OsageBeach.org

CHANGE ORDER NO.1

November 8, 2024

Construction Concept Corp.
Attn: Rob Moore
77 Storage Road
Eldon, MO 65026

Reference: Construction Contract RFP #2 – Bill 24-49
City Park Restroom

Dear Mr. Moore:

The construction price for the City Park Restroom RFP agreement has changed by the following modifications due to layouts encountered in the field. The contractor shall provide all parts, equipment and materials to complete the work listed below:

1. Pour additional concrete footing adjacent to the existing building to support the new floor slab. The contractor shall provide all concrete and reinforcement. City Staff will assist with excavation via hydrovac truck. New concrete to be approximately 1-foot-wide and depth equal to the bottom of the new footing.
2. Removal of existing spray foam from the interior of the building for restroom addition attachment. Contractor to not replace the removed spray foam.

With the agreed upon unit pricing, the contract has been revised by an increase of \$2,380.50. The revised concrete price is now \$159,277.50 and a summary is included on the next page.

Your Contract Amount is hereby revised as indicated:

Original Contract Amount		\$156,897.00
Change Order No.1	INCREASE	\$ 2,380.50
Revised Contract Amount		\$159,277.50

Sincerely,

Drew Bowman
City Engineer

Construction Concept Corp. hereby accepts the terms and conditions of Change Order No.1.


Construction Concept Corp.

11-8-24
Date

Change Order #1					
<u>New Items (Provide Unit Price)</u>					
Line Item	Item	Unit	Unit Price	Additional Quantity	Cost
1	Additional Concrete Footing & Reinforcement	CY		3	\$885.50
2	Removal of Existing Spray Foam (inside the building)	LS		1	\$1,495.00
Change Order #1 Amount					<u>\$2,380.50</u>

City of Osage Beach

Agenda Item Summary

Date of Meeting: November 21, 2024
Originator: April White, Assistant City Administrator
Presenter: April White, Assistant City Administrator

Agenda Item:

Bill 24-81 - An ordinance of the City of Osage Beach, Missouri amending Ordinance No. 23.90 Adopting the 2024 Annual Budget, Transfer of Funds for Necessary Expenditures, for Insurance -- Settlement. *First and Second Reading*

Requested Action:

First & Second Reading of Bill #24-81

Ordinance Referenced for Action:

Board of Aldermen approval required for certain budget amendments per Municipal Code Chapter 135; Section 135.020 Budget and Financial Control.

Deadline for Action:

Yes, I am requesting both First and Second Readings as I would like this amendment to be included in the upcoming FY2025 Operating Budget Draft #2.

Budgeted Item:

Not Applicable

Budget Line Information (if applicable):

Not Applicable

Department Comments and Recommendation:

First and Second Readings are being requested so this amendment can be included in the FY2025 Operating Budget Draft #2.

Insurance settlement checks totaling \$85,464.49 were received from the vehicle and equipment claims filed on the 2024 Ford Interceptor involved in a crash and fire on 8/31/2024. Therefore, line item 10-00-600005 Insurance -- Settlement needs amended accordingly.

Since this is a one-time revenue appropriation greater than \$5001.00, it must be approved by the Board of Aldermen as an amendment to the budget ordinance.

Staff recommends approval.

City Attorney Comments:

Per City Code 110.230, Bill 24-81 is in correct form.

City Administrator Comments:

I concur with the department's recommendation.

BILL NO. 24-81

ORDINANCE NO. 24.81

AN ORDINANCE OF THE CITY OF OSAGE BEACH, MISSOURI, AMENDING ORDINANCE NO. 23.90 ADOPTING THE 2024 ANNUAL OPERATING BUDGET, TRANSFER OF FUNDS FOR NECESSARY EXPENDITURES, FOR INSURANCE - SETTLEMENT

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF OSAGE BEACH, AS FOLLOWS, TO WIT:

Section 1. That the 2024 Annual Operating Budget adopted as Ordinance No. 23.90 is hereby amended by appropriating additional funds or reducing appropriations as follows:

	Original Item	Amended Item
10-00-600005	\$0	\$86,464.49

Section 2. In all other respects the 2024 Annual Operating Budget adopted in Ordinance No. 23.90 remains in full force and effect.

Section 3. That this Ordinance shall be in full force and effect upon date of passage and approval by the Mayor.

READ FIRST TIME:

READ SECOND TIME:

I hereby certify that the above Ordinance No. 24.81 was duly passed on , by the Board of Aldermen of the City of Osage Beach. The votes thereon were as follows:

Ayes:

Nays:

Abstain:

Absent:

This Ordinance is hereby transmitted to the Mayor for his signature.

Date

Tara Berreth, City Clerk

Approved as to form:

Cole Bradbury, City Attorney

I hereby approve Ordinance No. 24.81.

Michael Harmison, Mayor

Date

ATTEST:

Tara Berreth, City Clerk

City of Osage Beach
Agenda Item Summary

Date of Meeting: November 21, 2024
Originator: Tara Berreth, City Clerk
Presenter: Tara Berreth, City Clerk

Agenda Item:

Motion to ratify the City's Mission Statement by the Mayor and Board of Aldermen

Requested Action:

Motion to Approve

Ordinance Referenced for Action:

Not Applicable

Deadline for Action:

Not Applicable

Budgeted Item:

Not Applicable

Budget Line Information (if applicable):

Not Applicable

Department Comments and Recommendation:

Annually, the Board of Aldermen are asked to re-adopt or ratify the City's mission statement, which is not only placed in the annual budget document but distributed internally and to the public. In addition, new aldermen's signatures are added to the statement.

City Attorney Comments:

Not Applicable

City Administrator Comments:

I concur with the department's recommendation.



MISSION STATEMENT

Our mission is to provide superior municipal services and conduct all City business with openness and integrity; and
to be recognized as a safe and appealing place to live and work,
an employer that assists its team members in attaining their career goals,
a supportive environment to conduct business,
and a premier Lake of the Ozarks visitor destination.

Adopted and ratified by the Board of Aldermen, October 5, 2023. Readopted by the Board of Aldermen, November 17, 2024.

By our signatures affixed hereto, we the undersigned hereby adopt the Mission Statement of the City of Osage Beach and pledge to uphold it.

Michael Harmison, Mayor

Bob O'Steen
Alderman – Ward I

Kevin Rucker
Alderman – Ward I

Justin Hoffman
Alderman – Ward II

Phyllis Marose
Alderman – Ward II

Richard Ross/President of the Board
Alderman – Ward III

Celeste Barela
Alderman – Ward III

City of Osage Beach
Agenda Item Summary

Date of Meeting: November 21, 2024
Originator: Tara Berreth, City Clerk
Presenter: Tara Berreth, City Clerk

Agenda Item:
Discussion - Signage Ordinance

Requested Action:
Discussion

Ordinance Referenced for Action:
Not Applicable

Deadline for Action:
Not Applicable

Budgeted Item:
Not Applicable

Budget Line Information (if applicable):

Department Comments and Recommendation:
Alderman Hoffman requested to add to the agenda.

City Attorney Comments:
Not Applicable

City Administrator Comments:

- Guideline Evaluation
 - Design Guideline Revisions - Street Lights (*City Engineer A. Bowman*)
 - Streetlights – Pending completion in coordination with the SS4A grant.
 - Incentive Guideline Revisions (*City Administrator*)
 - TBD.
- Personnel (*HR Generalist*)
 - Employee 360 Feedback Process
 - Currently being worked on.
- Project Updates / Related Budgeted Items Update
 - Sidewalk Master Plan (*City Engineer A. Bowman*)
 - Pending completion in coordination with the SS4A grant.
 - Swiss Village Treatment Plan (*Public Works Department*)
 - Evaluation study complete; update to the Mayor and Board forthcoming in September 2024.
 - Tan Tar A Master Plan re: Infrastructure (*City Engineer A. Bowman*)
 - FY2024 Budget partial inclusion as required by other factors, Project planning dependent on final contract reconciliation, currently in progress.
 - Comparison between Cochran Engineering vs City of Osage Beach (Permit Fees, Invoice, Inspections etc.) (*City Engineer A. Bowman*)
 - Tan Tar A Estates Utilities Current Contract Explanation / Rate / Funding Review (*City Attorney, C Bradbury / City Administrator*)
 - Remains in process/reconciling contract details; completion TBD.

City Staff contact noted in parenthesis.

- Notes estimated delivery/status.